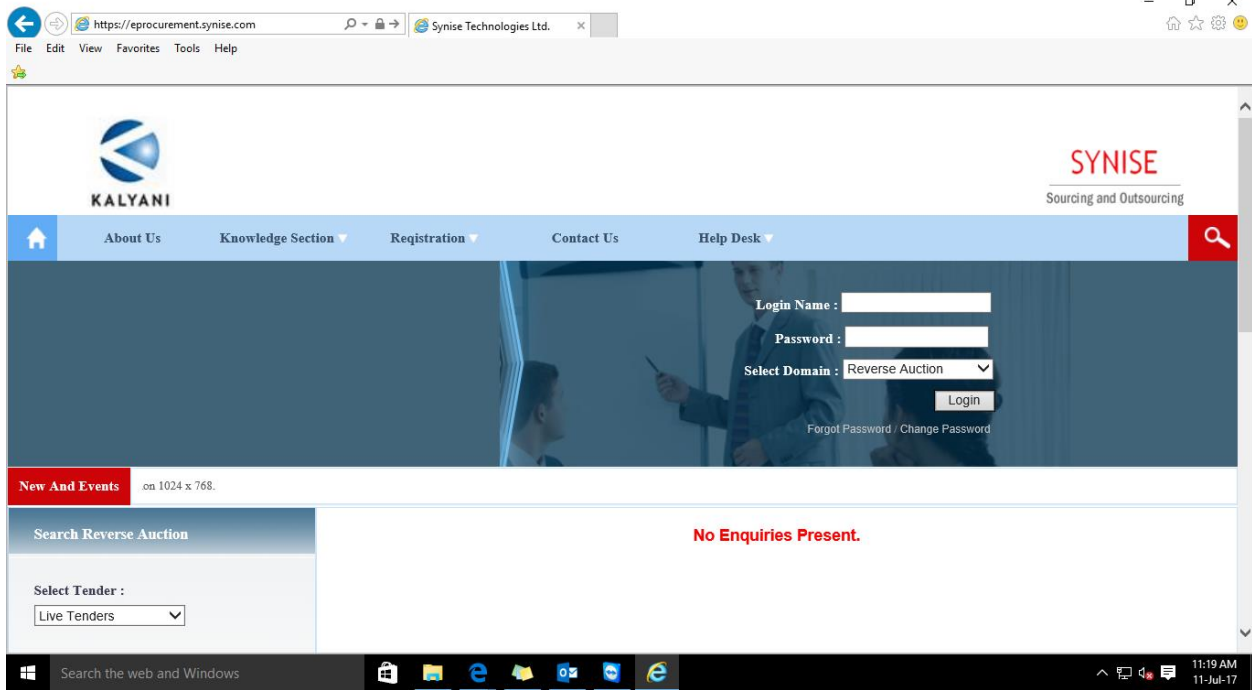


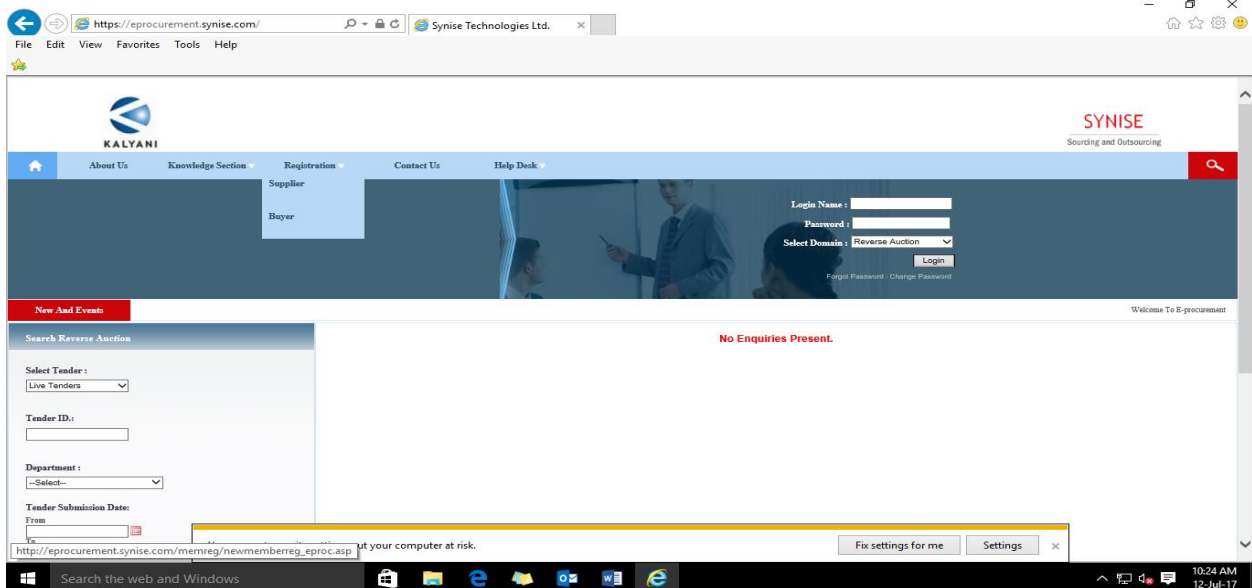
Supplier Registration Work Flow.

FIGURE NO. 1



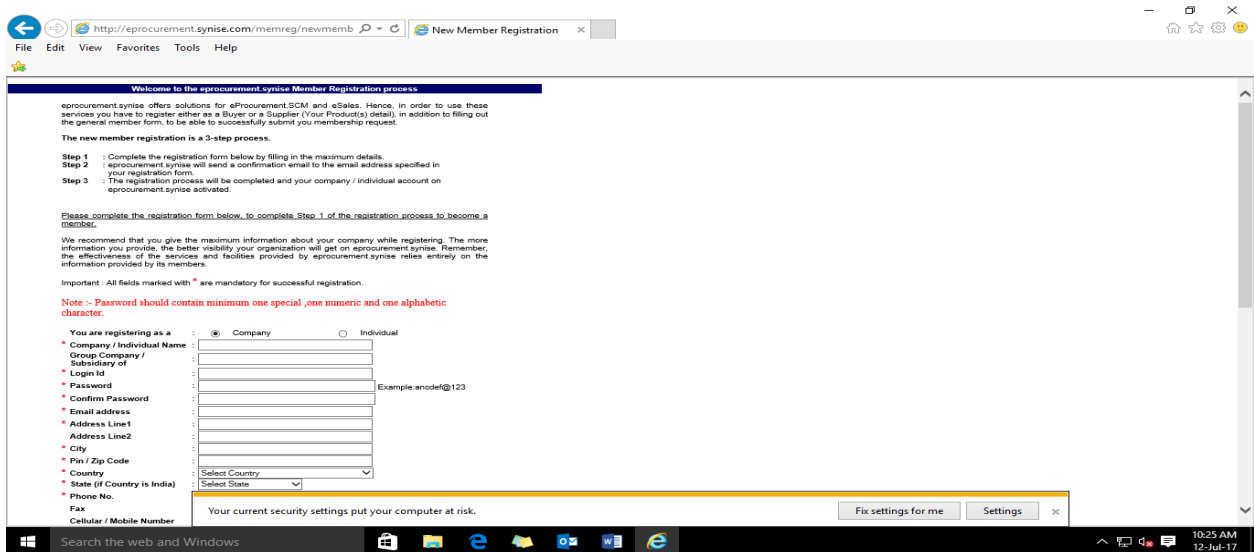
Open the home page of web site <https://eprocurement.synise.com>

FIGURE NO. 2



Click on Registration tab and select the registration option.

FIGURE NO. 3



You will be getting supplier registration for so kindly fill up the same.

FIGURE NO. 4

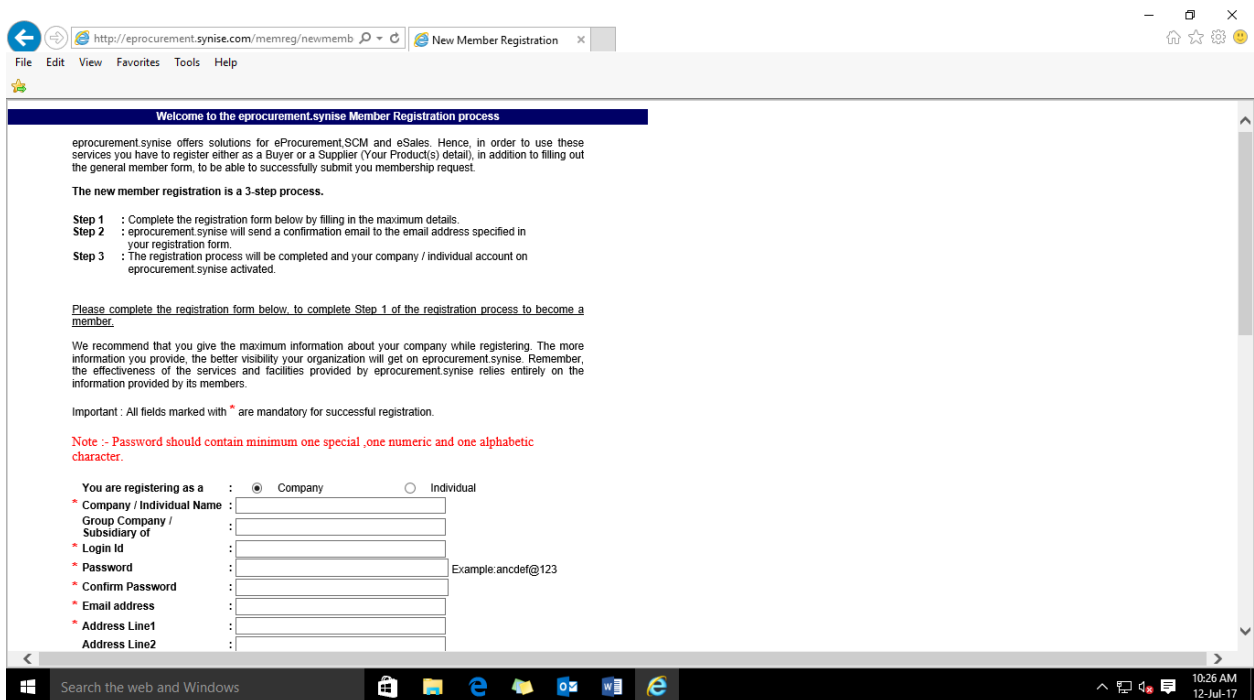


FIGURE NO. 5

The screenshot shows a web browser window with the URL <http://eprocurement.synise.com/memreg/newmemb>. The page title is "New Member Registration". The form contains the following sections:

- Address Information:** Address Line1, Address Line2, City, Pin / Zip Code, Country (dropdown), State (if Country is India) (dropdown), Phone No., Fax, Cellular / Mobile Number, and Contract Valid Upto Date (dropdowns for month and year).
- Information required, if you are registering a company:** Major Product Range(s), Annual Turnover (dropdown), Currency (dropdown), Number of Employees (dropdown), Company Profile (text area), Major Customers (text area), Major Achievements / Awards (text area), and Your Bankers (text area).
- Company Certifications / Ratings:** Agency Name / Certification, D&B DUNS Number (text input), D&B IRS (radio buttons for YES and NO), and ISO Certification (dropdown).

FIGURE NO. 6

The screenshot shows the bottom portion of the "New Member Registration" form. The fields include:

- Major Product Range(s), Annual Turnover (dropdown), Currency (dropdown), and Number of Employees (dropdown).
- Company Profile (text area), Major Customers (text area), Major Achievements / Awards (text area), and Your Bankers (text area).
- Company Certifications / Ratings: Agency Name / Certification, D&B DUNS Number (text input), D&B IRS (radio buttons for YES and NO), and ISO Certification (dropdown).
- Your Name (text input), Designation (dropdown), and Department (text input).
- As a member would you like to receive (These emails will be sent to the email address specified during registration):
 - Details of exclusive deals
 - Newsletter
 - New Product Launch Information
- Prove For you're not robot: A blue "Preview" button with a black arrow pointing to it.

After filling the registration form as per Figure numbers 3,4,5 and 6 kindly click on preview button.

FIGURE NO. 7

Preview of New Member Registration Form.

Following are the details entered by you in the registration form

You are registering as a : Company
Company / Individual Name : supplier
Group Company / Subsidiary of :
Login Id : indrajeetn
Email address : sunnyw@synise.com

Address Line1 : kothrud
Address Line2 :
City : pune
Pin / Zip Code : 41109
State (if Country is India) : Maharashtra
Country : India
Phone No. : 020-2357548
Fax :
Cellular / Mobile Number :
Contract Valid Upto Date : Friday, July 12, 2019

Information required, if you are registering a company.

Major Product Range(s) :
Annual Turnover : Not Specified
Currency : INR
Number of Employees : Between 51 to 100
Company Profile (A brief description on the major activities of your organisation, your setup, etc.) :
Major Customers :
Major Achievements / Awards :
Your Bankers :
Company Certifications / Ratings : Agency Name / Certification Certification Number or Rating
D&B DUNS Number :
D&B IRS : NO
ISO Certification : Not Applicable

Your Name : sunny Wlaje
Designation : Project Manager
Department :
As a member would you like to receive (These emails will be sent to the email address specified during registration) : Details of exclusive deals
Newsletter
New Product Launch Information

[Back](#) [Continue](#)

FIGURE NO. 8

Major Product Range(s) :
Annual Turnover : Not Specified
Currency : INR
Number of Employees : Between 51 to 100
Company Profile (A brief description on the major activities of your organisation, your setup, etc.) :
Major Customers :
Major Achievements / Awards :
Your Bankers :
Company Certifications / Ratings : Agency Name / Certification Certification Number or Rating
D&B DUNS Number :
D&B IRS : NO
ISO Certification : Not Applicable

Your Name : sunny Wlaje
Designation : Project Manager
Department :
As a member would you like to receive (These emails will be sent to the email address specified during registration) : Details of exclusive deals
Newsletter
New Product Launch Information

[Back](#) [Continue](#)

Then you will be getting preview of registration form as per figure number 7 and 8.

FIGURE NO. 9

Major Product Range(s) :

Annual Turnover :

Currency :

Number of Employees :

Company Profile (A brief description on the major activities of your organisation, your setup, etc.) :

Major Customers :

Major Achievements / Awards :

Your Bankers :

Company Certifications / Ratings : Agency Name / Certification : Certification Number or Rating :
D&B DUNS Number :
D&B IRS :
ISO Certification :

Your Name :

Designation :

Department :

As a member would you like to receive (These emails will be sent to the email address specified during registration) : Details of exclusive deals
Newsletter
New Product Launch

Then click on continue tab for proceed further.

FIGURE NO. 10

Registration (continued..)

Now, to continue, please register your Company as

[A Buyer](#)

[A Supplier](#)

Steps for registration

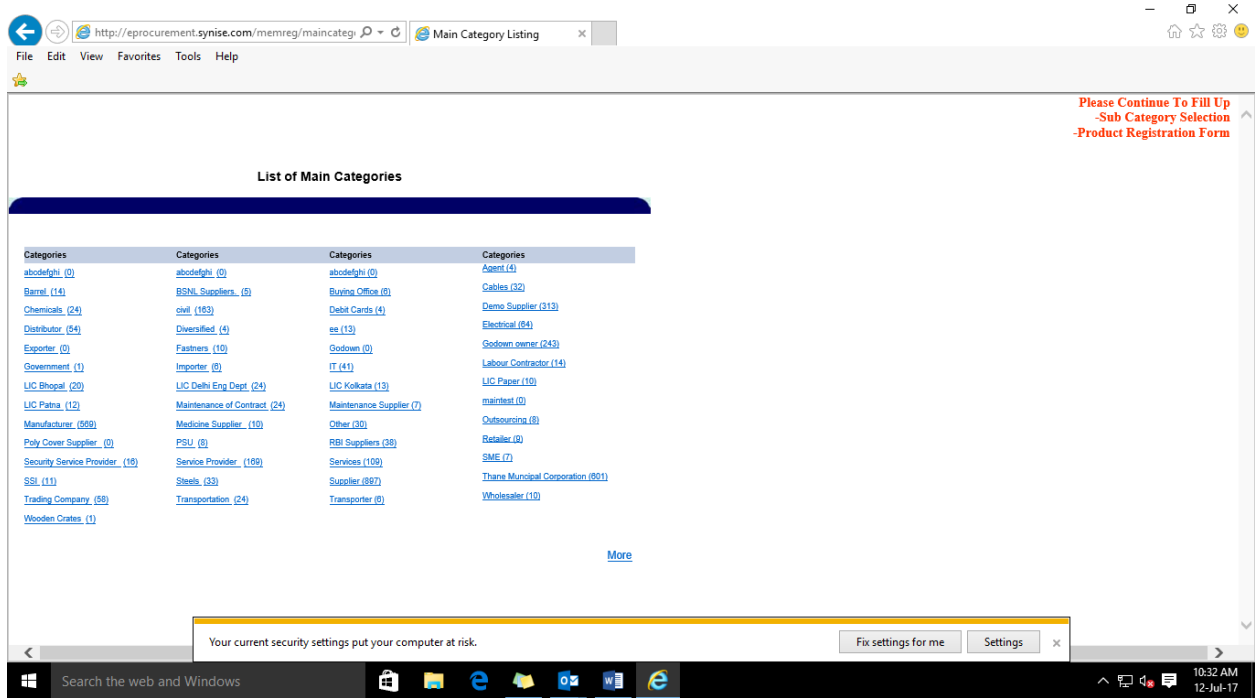
- 1) Select Main Category.
- 2) Select Sub Category.
- 3) Enter Your Product Details.

(You can register as many products you manufacture / sell).

**Please Continue To Fill Up
-Category Selection
-Product Registration Form**

Then click on supplier tab for continue with supplier registration.

FIGURE NO. 11



Here supplier is selecting their category for supplier registration.

FIGURE NO. 12

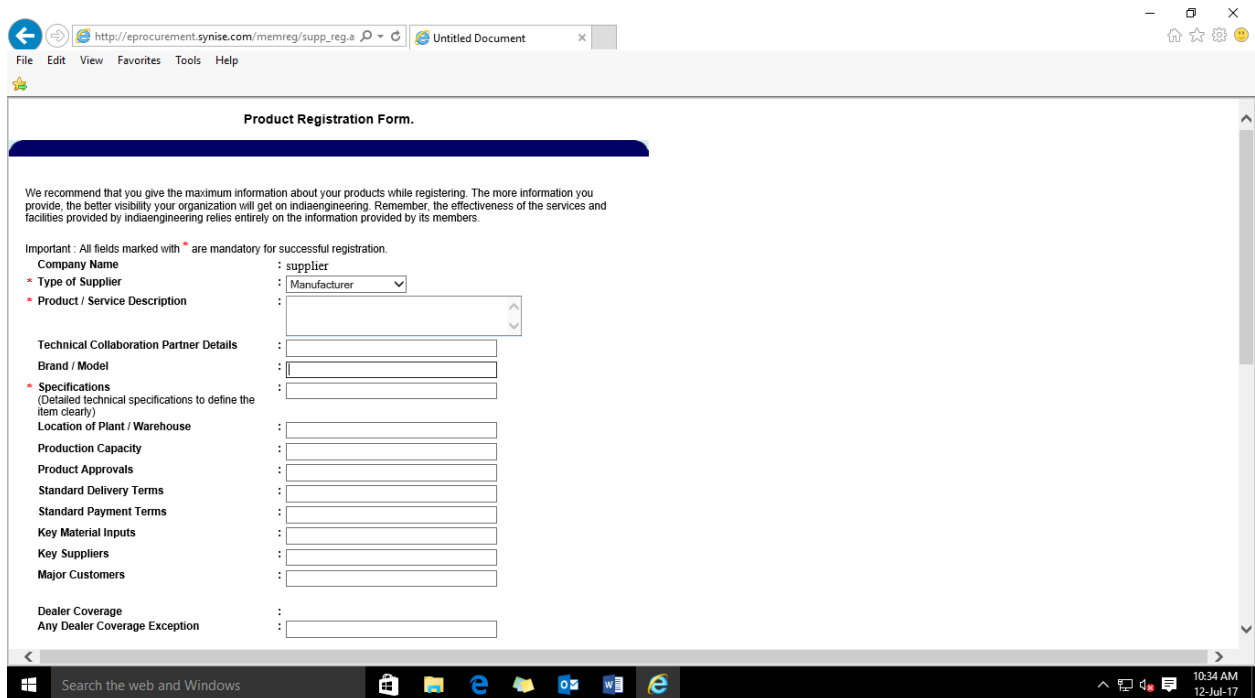


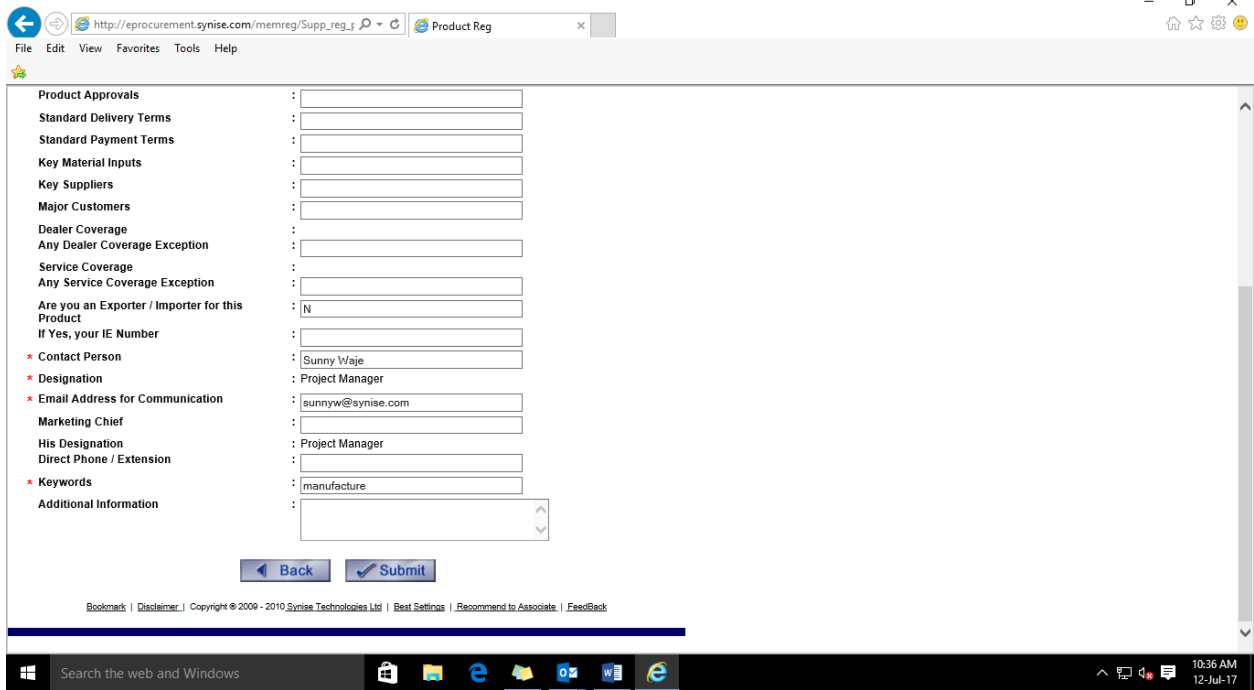
FIGURE NO. 13

Service Coverage :
Any Service Coverage Exception :
Are you an Exporter / Importer for this Product : Yes No
If Yes, your IE Number (Required only for Indian Companies) :
* Contact Person :
* Designation : Select Designation
* Email Address for Communication (All Sales Leads / Enquiry alerts will be sent to this email address) :
Marketing Chief :
His Designation : Select Designation
Direct Phone / Extension :
* Keywords :
Additional Information (Any extra information about the Product/Service) :
Upload Breifcase Documents:- :
1.Company Registration : [Attach Documents](#)
2.Pan No. : [Attach Documents](#)
3.CST/VAT : [Attach Documents](#)
4.NSIC Certificate : [Attach Documents](#)
5.Income Tax Return : [Attach Documents](#)
6.Balance Sheet Of Last 3FY : [Attach Documents](#)
7.ISO Certificate : [Attach Documents](#)
8.Shop Act Licence : [Attach Documents](#)
9.Excise Registration Certificate : [Attach Documents](#)
Preview

FIGURE NO. 14

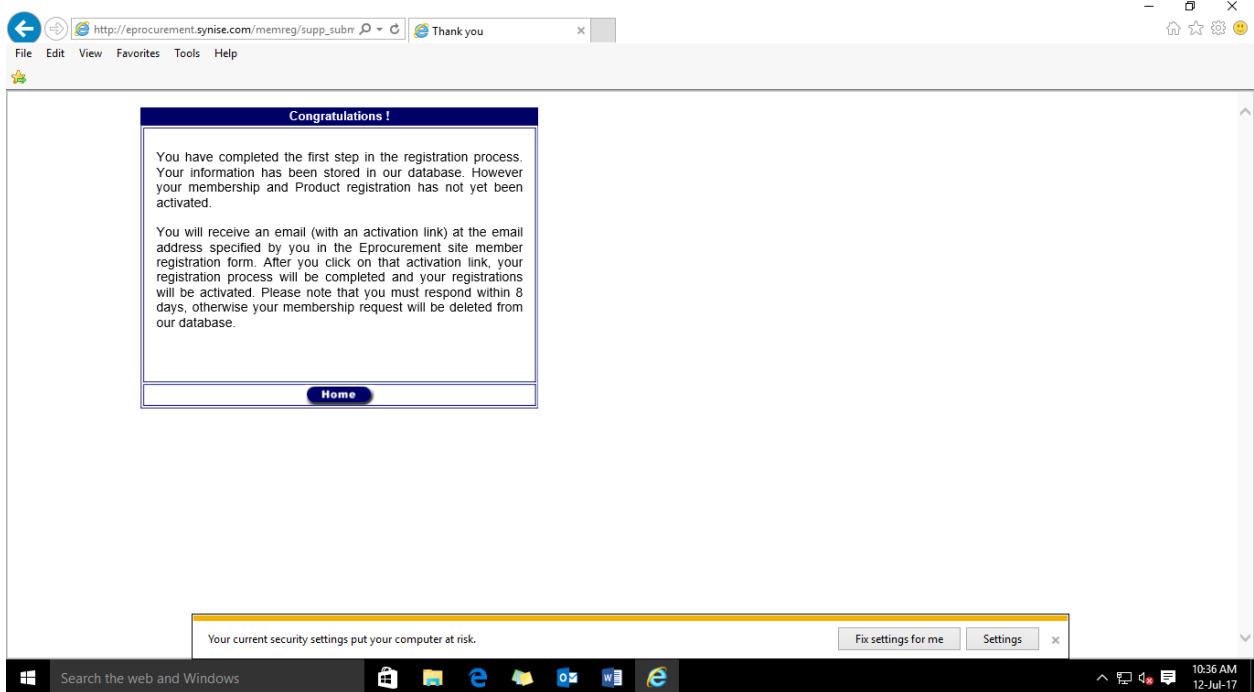
Preview of Product Registration Form
Company Name : supplier
* Type of Supplier : Manufacturer
* Product / Service Description : manufacture
Technical Collaboration Partner Details :
Brand / Model :
* Specifications : manufacture
Location of Plant / Warehouse :
Production Capacity :
Product Approvals :
Standard Delivery Terms :
Standard Payment Terms :
Key Material Inputs :
Key Suppliers :
Major Customers :
Dealer Coverage :
Any Dealer Coverage Exception :
Service Coverage :
Any Service Coverage Exception :
Are you an Exporter / Importer for this Product : N
If Yes, your IE Number :
* Contact Person : Sunny Waje

FIGURE NO. 15



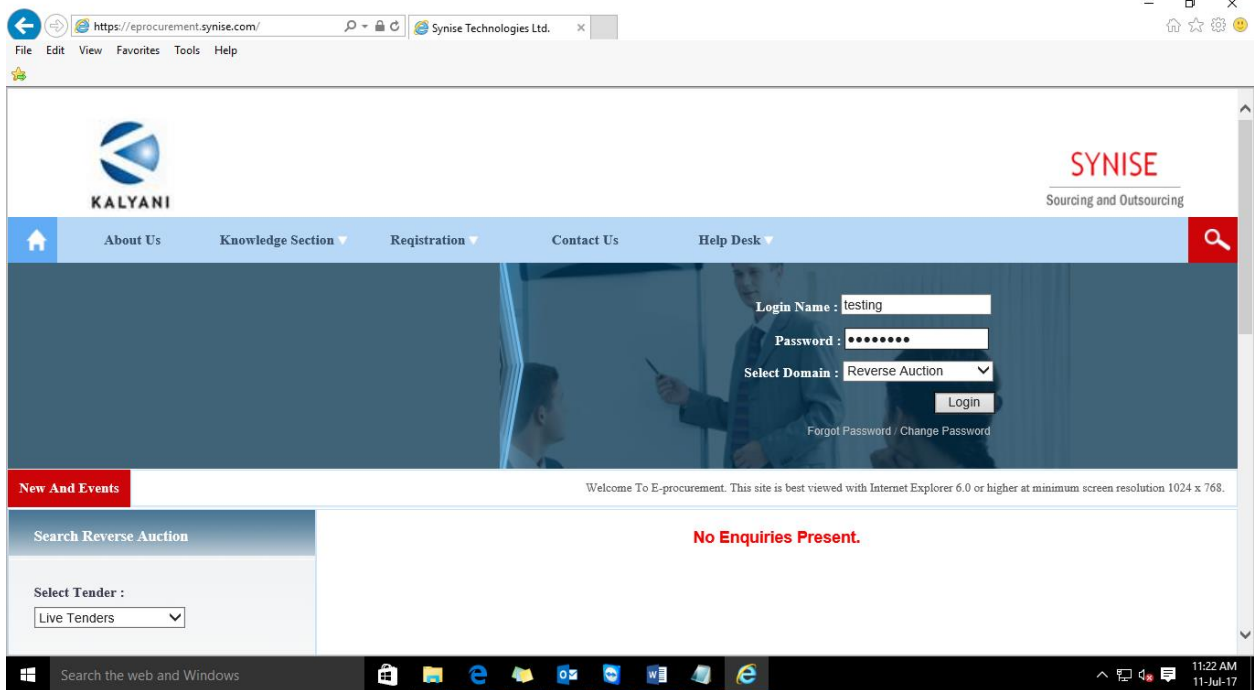
After clicking on submit button supplier registration will be completed.

FIGURE NO. 16



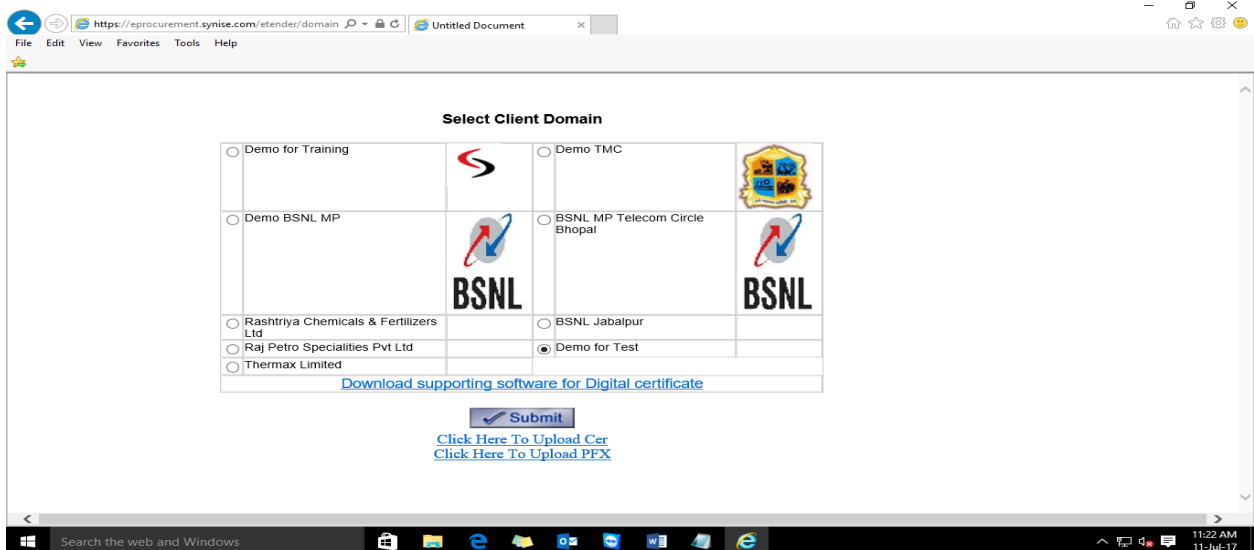
Supplier Tender Creation Work Flow

FIGURE NO. 1



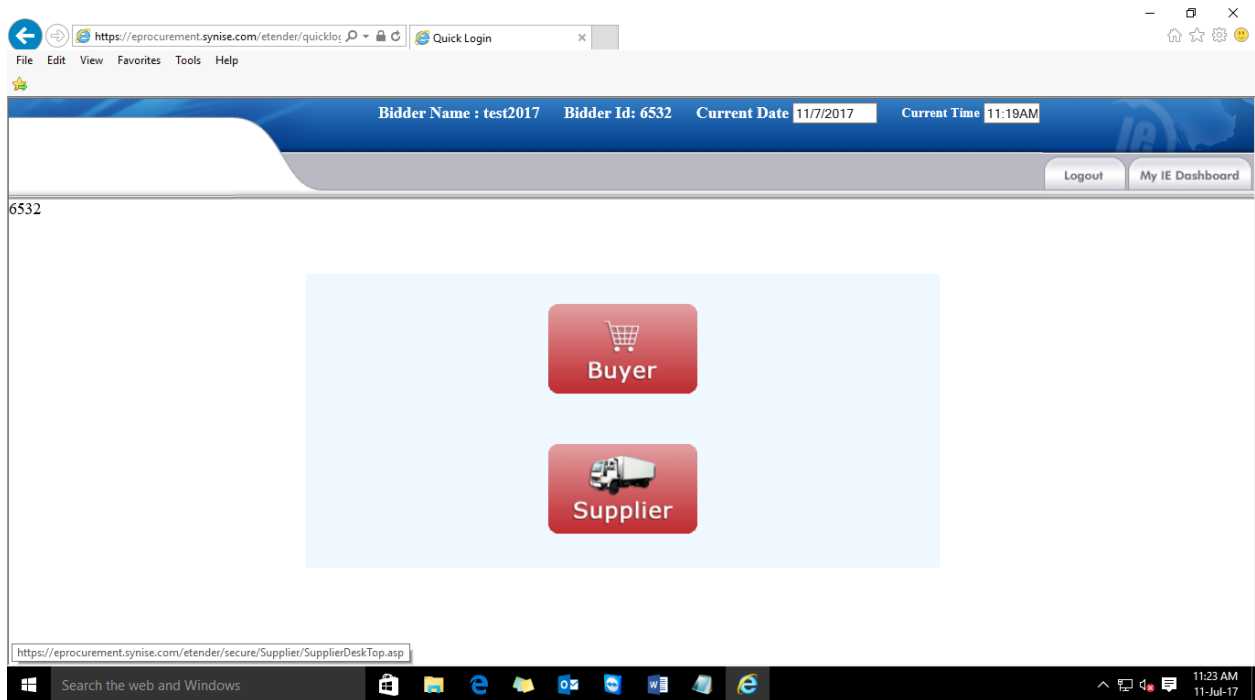
Supplier is log in with their own credentials on <https://eprocurement.synise.com>

FIGURE NO. 2



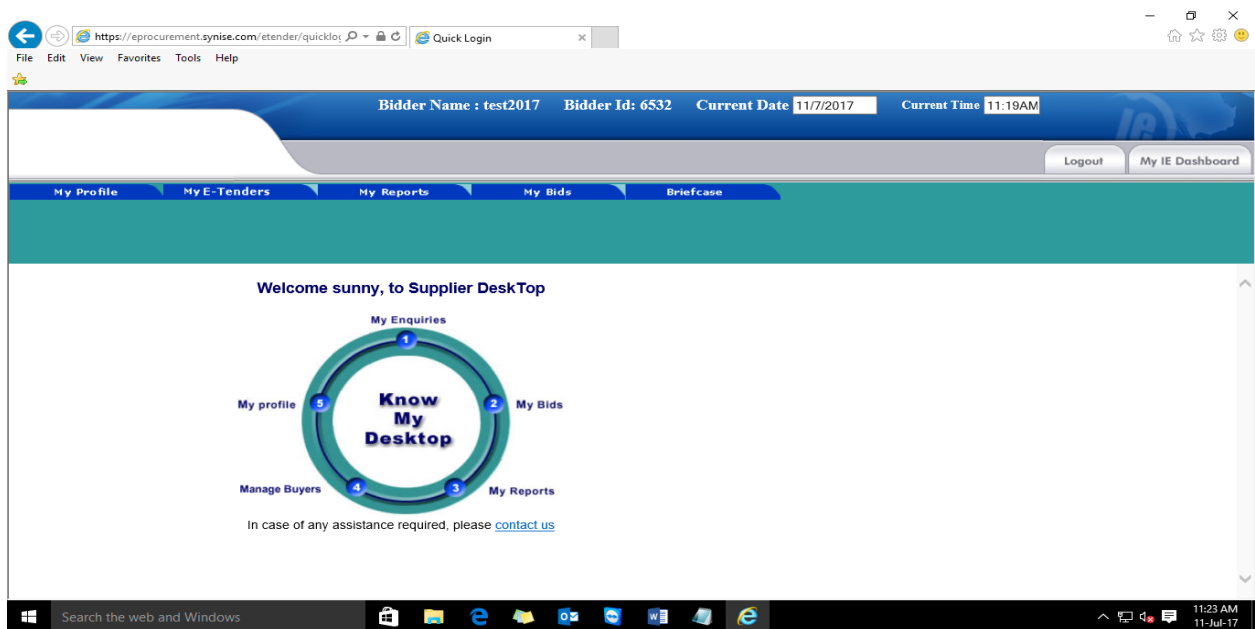
Now supplier is selecting their own domain through radio tab and click on submit tab.

FIGURE NO. 3



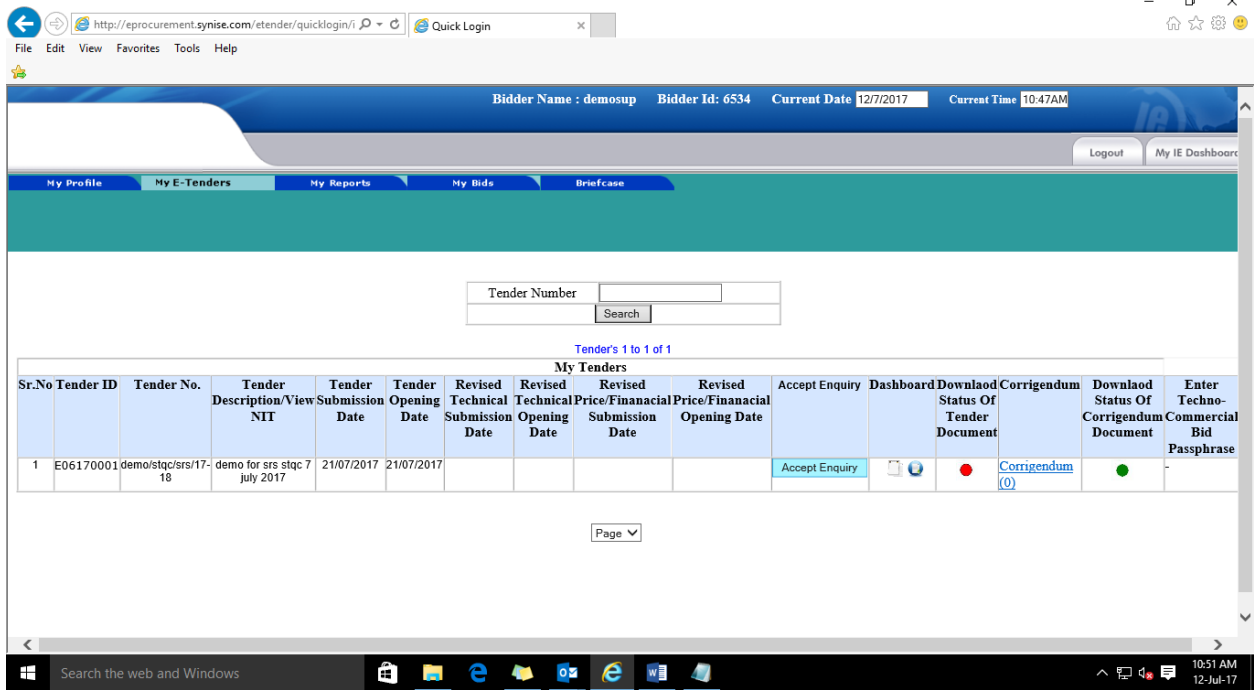
Then click on supplier tab and proceed further.

FIGURE NO. 3



After clicking on supplier tab supplier desk top is open with various tab.

FIGURE NO. 4



Supplier is clicking on My E tender tab then relevant tender information is open here supplier first accept the enquiry then click on dash board for proceed further.

FIGURE NO. 5

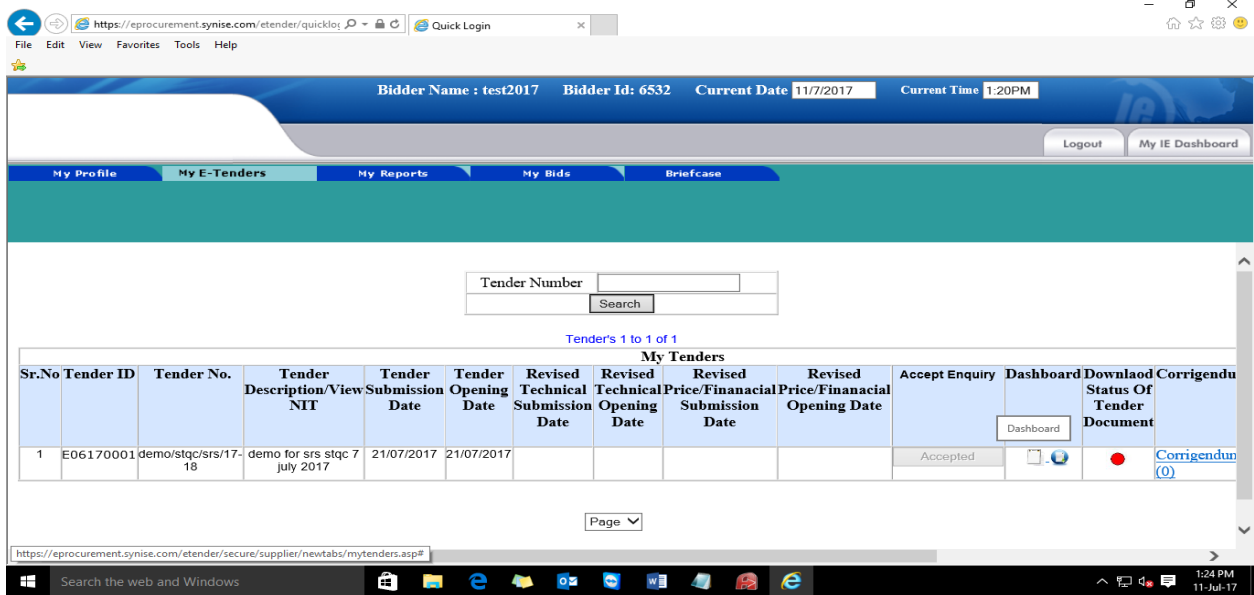
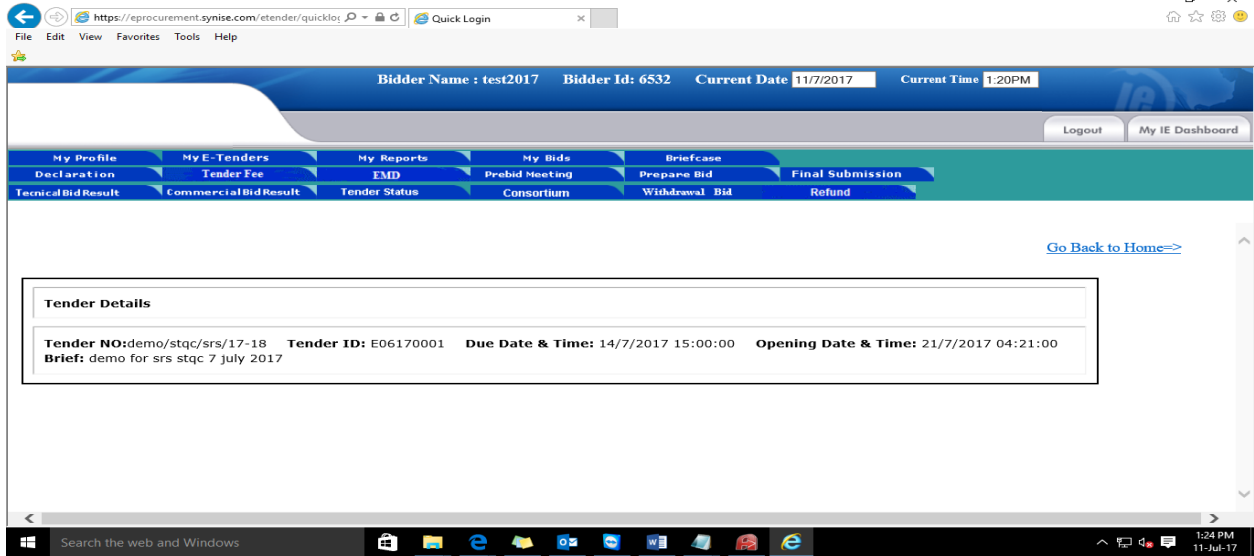
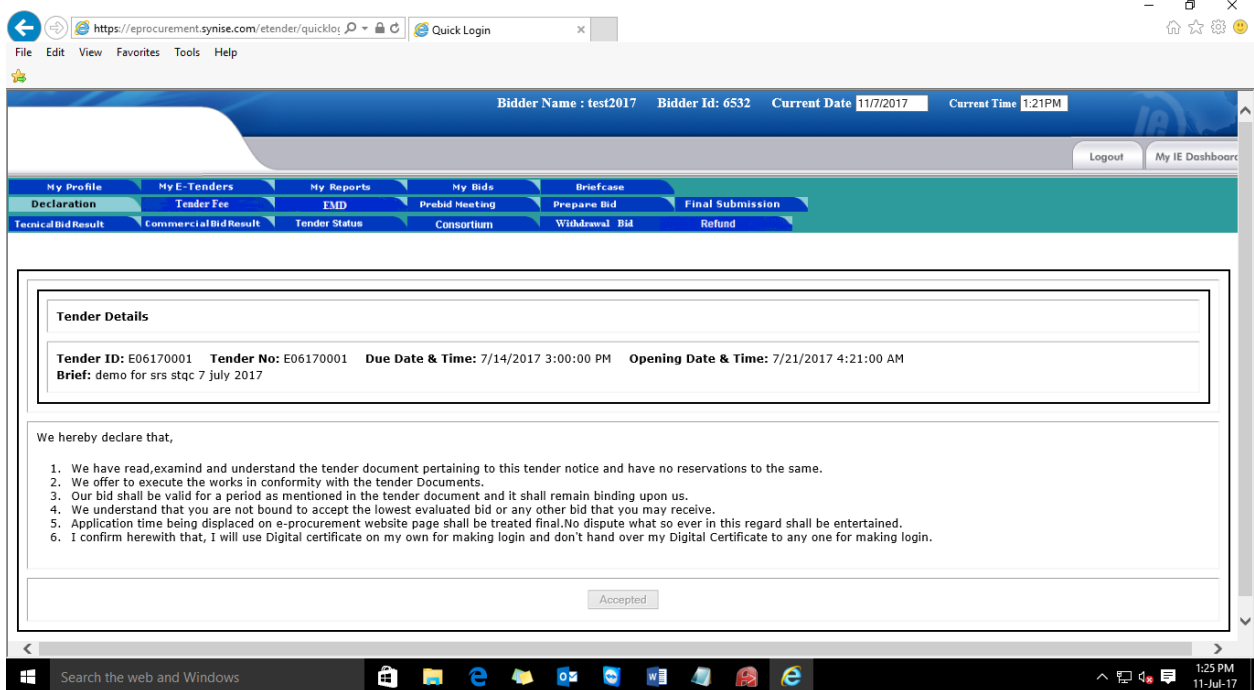


FIGURE NO. 6



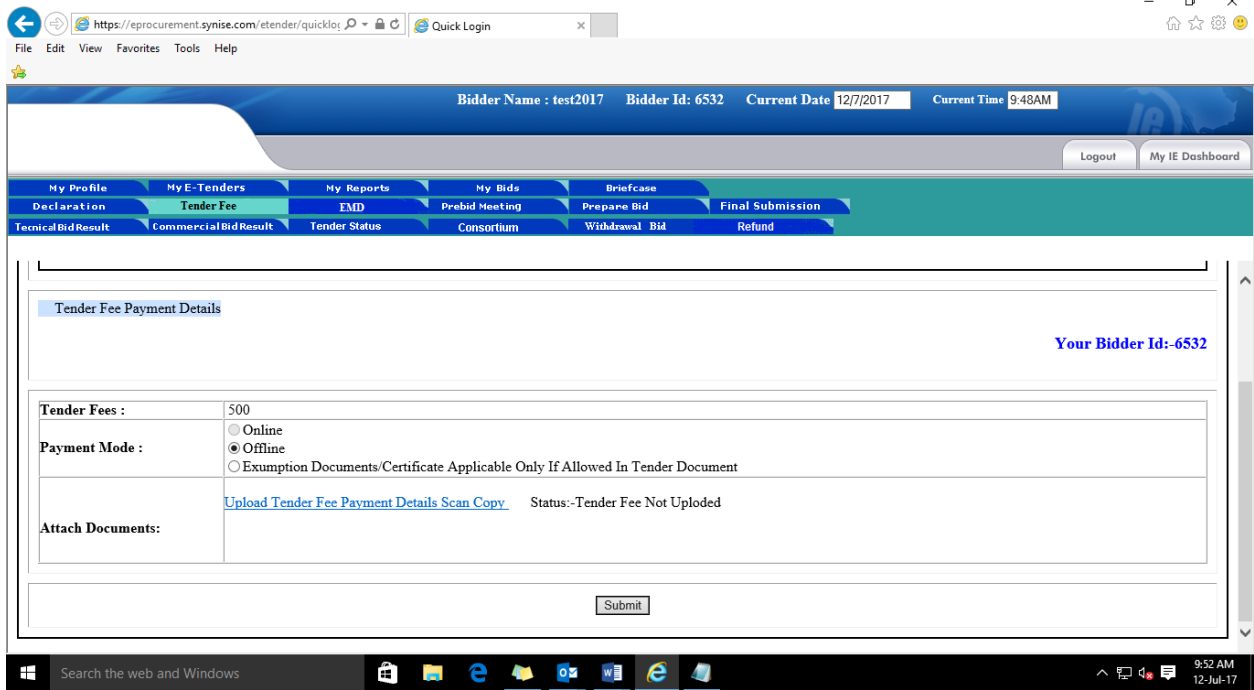
After clicking on dash board all relevant tender details is appearing.

FIGURE NO. 7



First supplier is complete the decleration stage and click on accpcted tab.

FIGURE NO. 9



After that supplier is clicking on tender fee tab for submit the tender fees and relevant details as per figure number 9 to 13.

FIGURE NO. 10

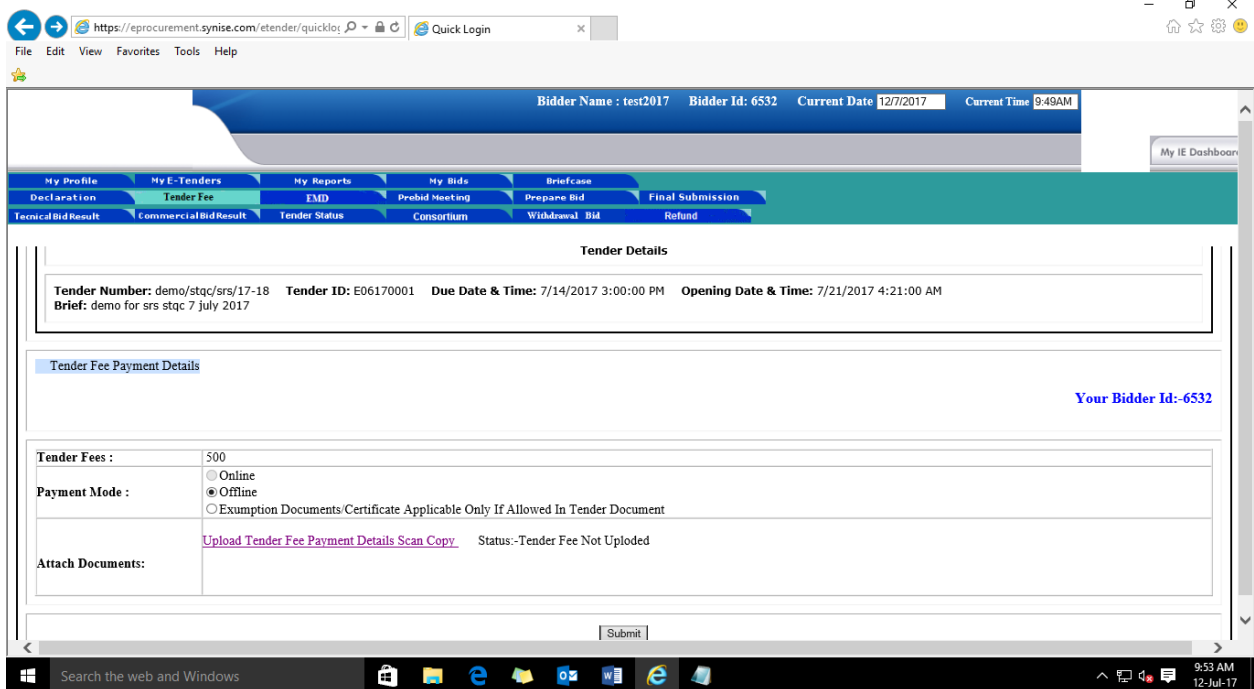


FIGURE NO. 11

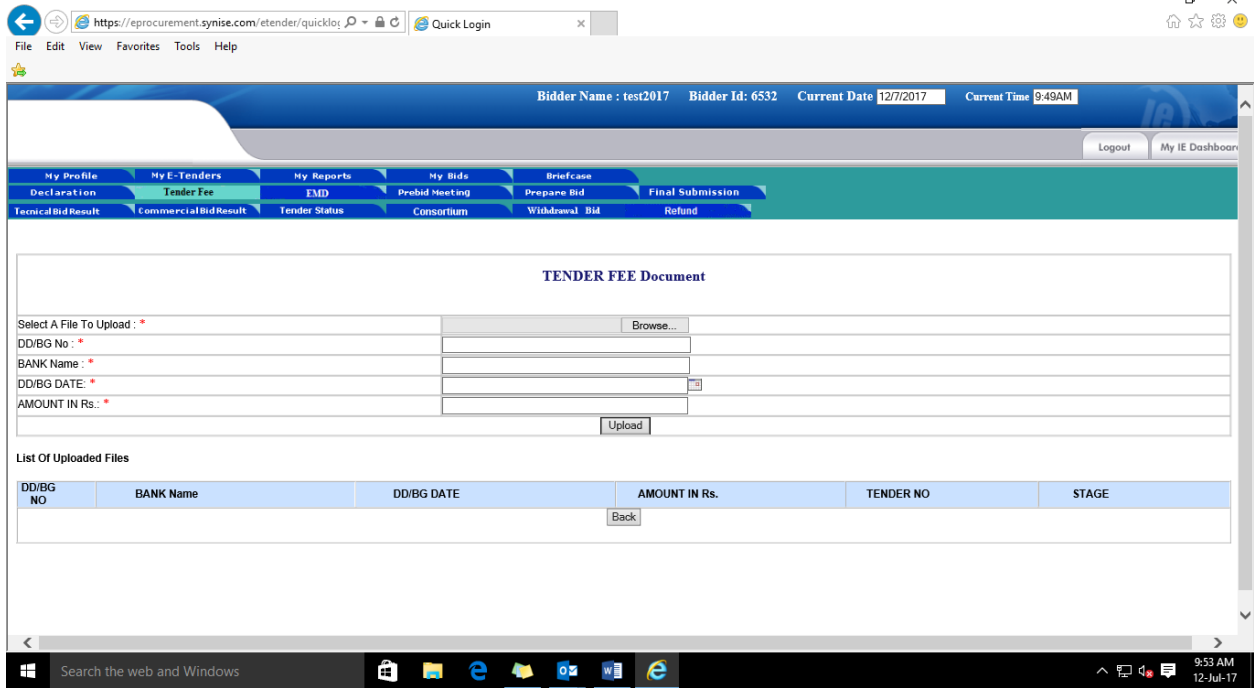


FIGURE NO. 12

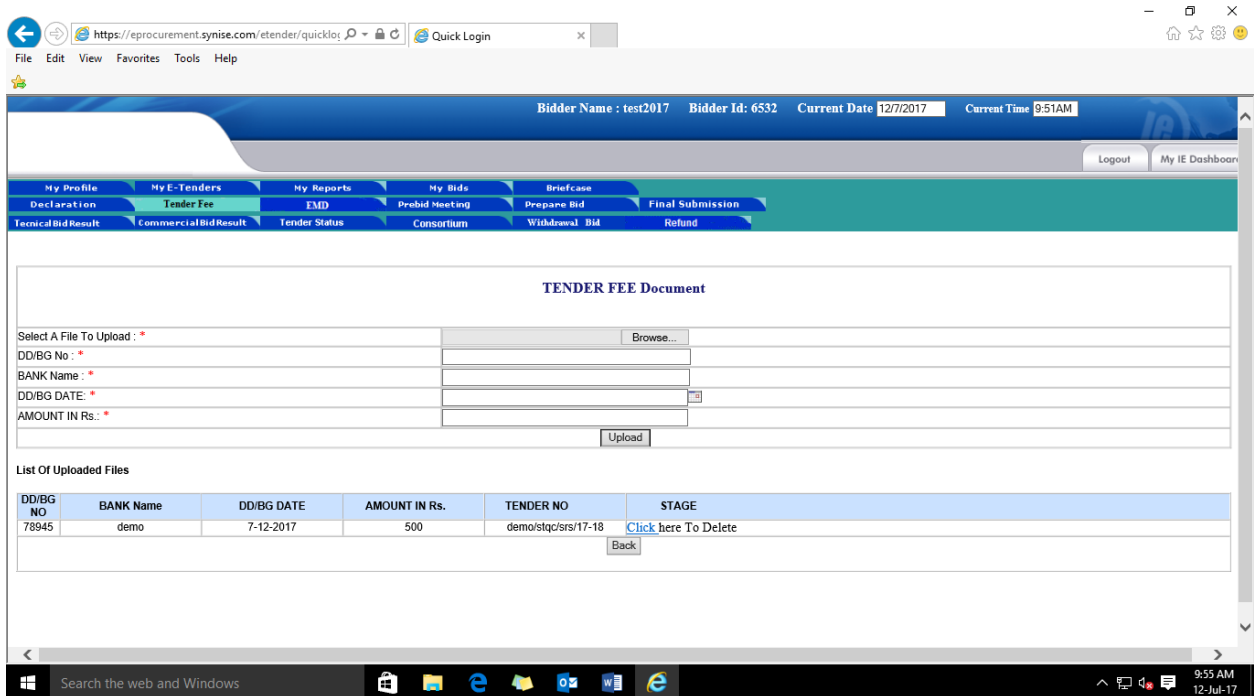
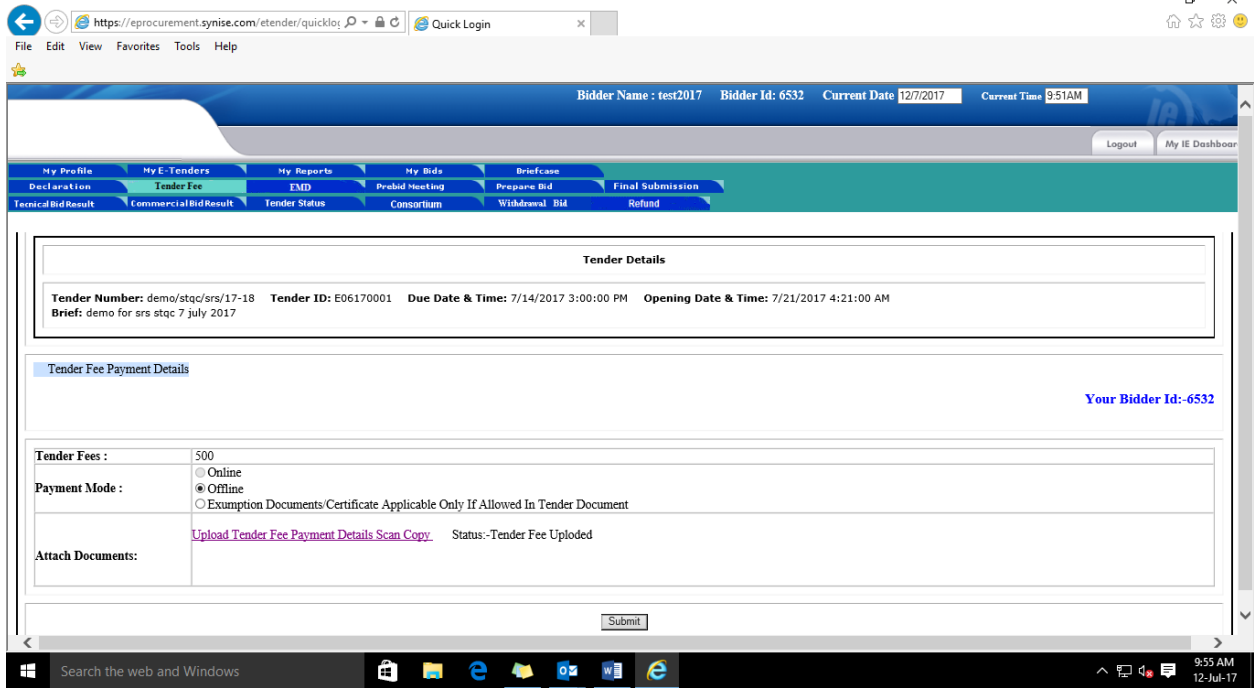
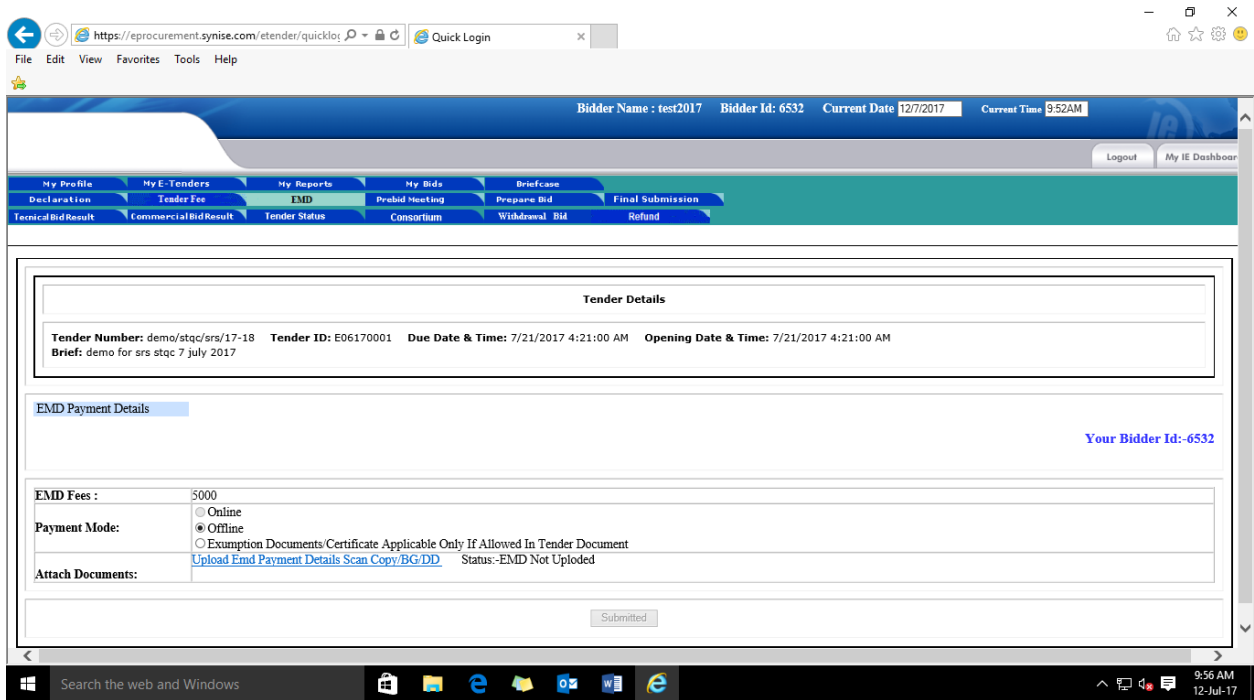


FIGURE NO.13



Tender Fees details updated on portal as above.

FIGURE NO.14



After that supplier is clicking on tender fee tab for submit the tender fees and relevant details as per figure number 14 to 16.

FIGURE NO.14

Bidder Name : test2017 Bidder Id: 6532 Current Date 12/7/2017 Current Time 9:53AM

Logout My IE Dashboard

My Profile My E-Tenders My Reports My Bids Briefcase
 Declaration Tender Fee EMD Probid Meeting Prepare Bid Final Submission
 Technical Bid Result Commercial Bid Result Tender Status Consortium Withdrawal Bid Refund

EMD FEE Document

Select A File To Upload : *

DD/BG No : *

BANK Name : *

DD/BG DATE : *

AMOUNT IN Rs. : *

VALIDITY DATE OF DD/BG : *

List Of Uploaded Files

DD/BG NO	BANK Name	DD/BG DATE	AMOUNT IN Rs.	VALIDITY DATE OF DD/BG	TENDER NO	STAGE
<input type="button" value="Back"/>						

FIGURE NO.15

Bidder Name : test2017 Bidder Id: 6532 Current Date 12/7/2017 Current Time 9:53AM

Logout My IE Dashboard

My Profile My E-Tenders My Reports My Bids Briefcase
 Declaration Tender Fee EMD Probid Meeting Prepare Bid Final Submission
 Technical Bid Result Commercial Bid Result Tender Status Consortium Withdrawal Bid Refund

EMD FEE Document

Select A File To Upload : *

DD/BG No : *

BANK Name : *

DD/BG DATE : *

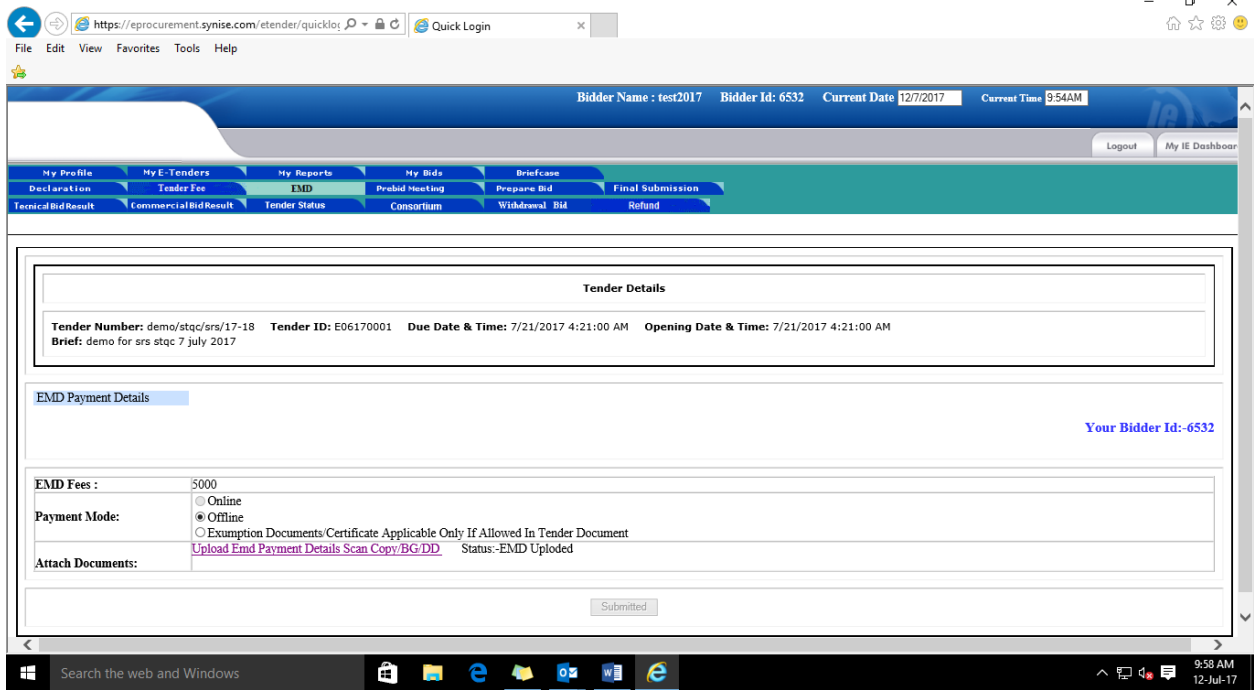
AMOUNT IN Rs. : *

VALIDITY DATE OF DD/BG : *

List Of Uploaded Files

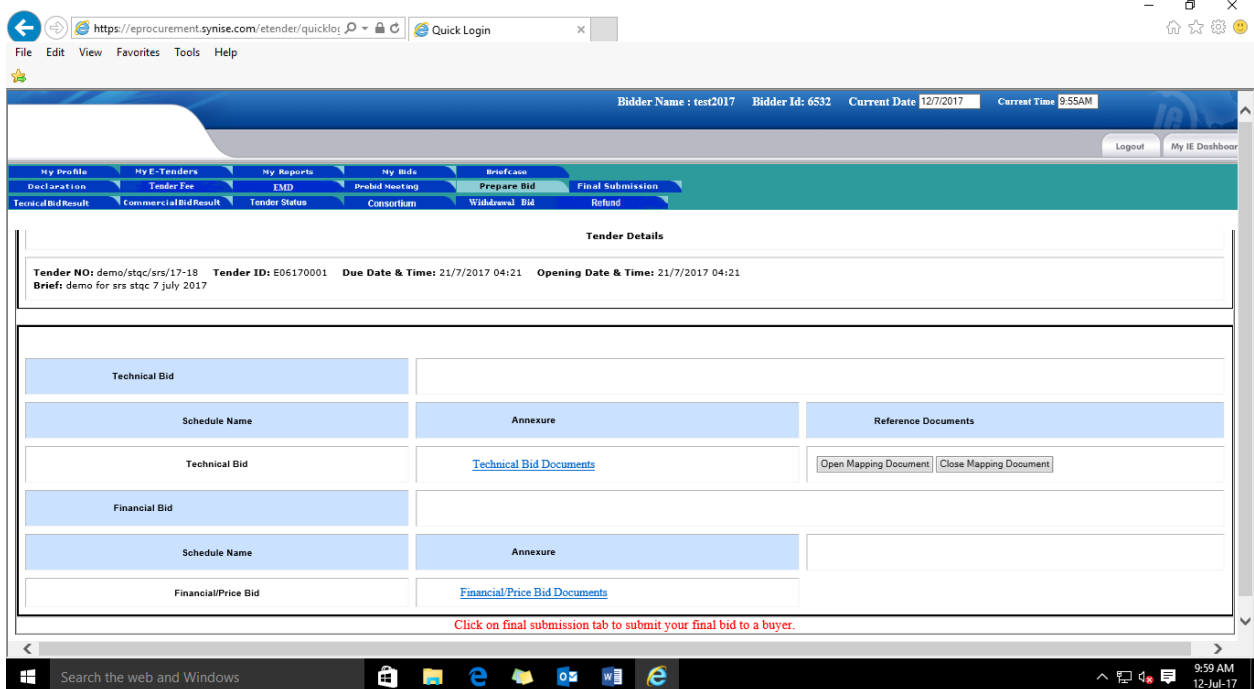
DD/BG NO	BANK Name	DD/BG DATE	AMOUNT IN Rs.	VALIDITY DATE OF DD/BG	TENDER NO	STAGE
789452	demo bank	7-11-2017	15000	7-26-2017	demo/slqc/srs/17-18	Click here To Delete
<input type="button" value="Back"/>						

FIGURE NO.16



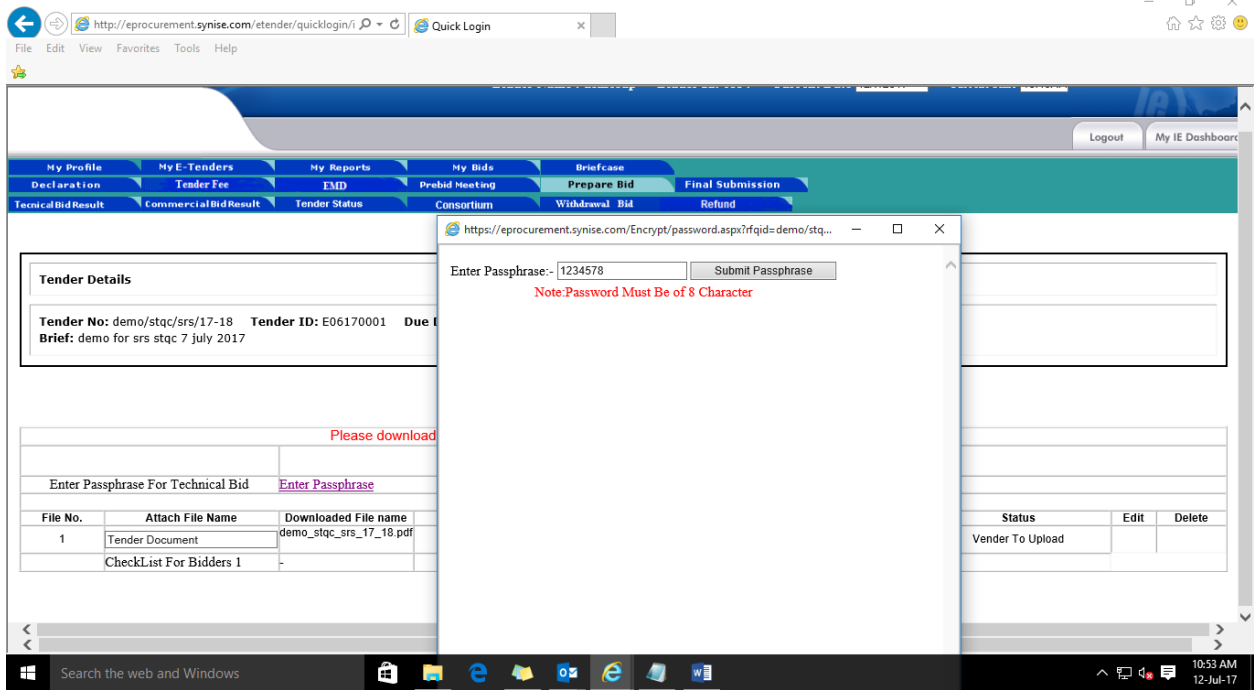
EMD details updated on portal as above.

FIGURE NO.17



After that supplier is click on prepare bid tab for submission of technical and commercial quotes.

FIGURE NO. 18



Enter the passphrase and submit successfully as per Figure number 18 and 19.

FIGURE NO. 19

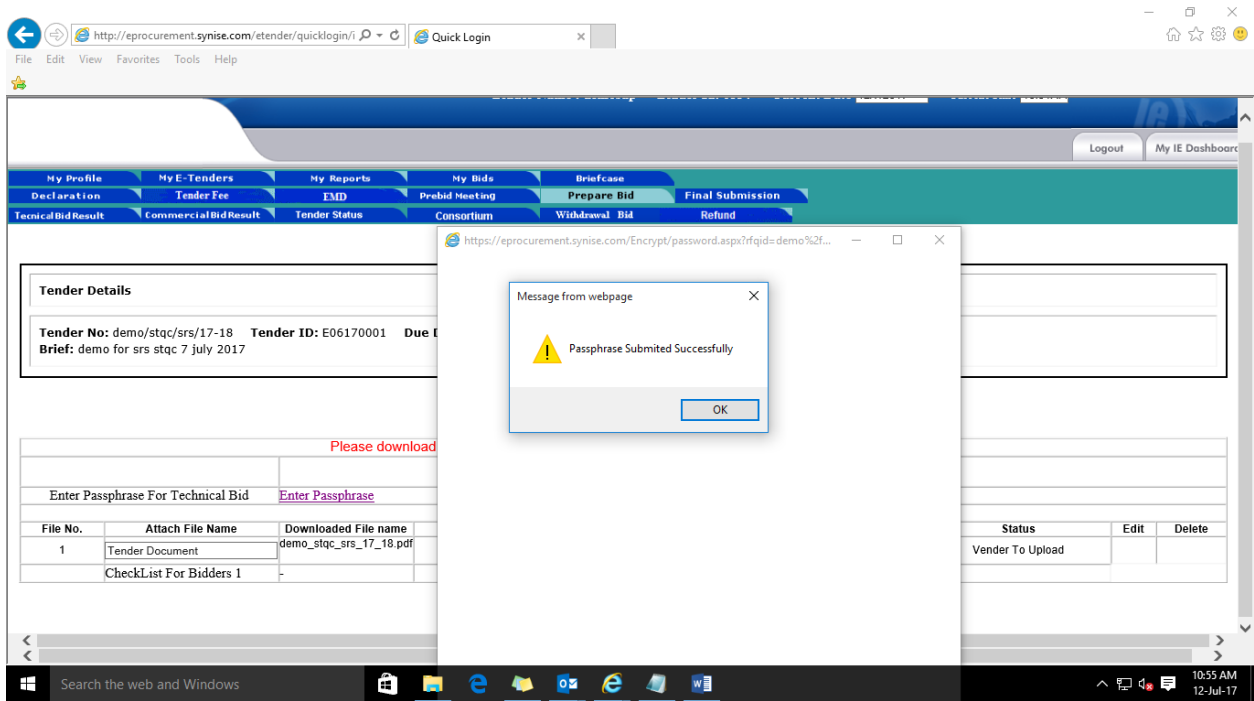
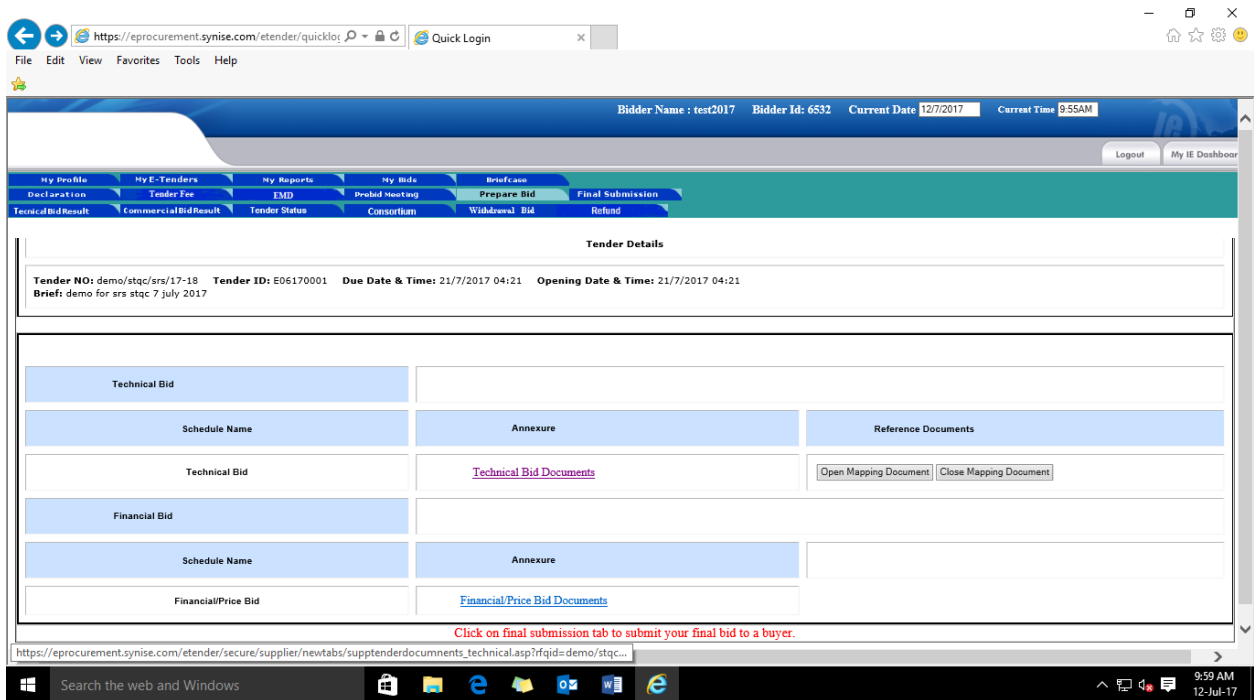


FIGURE NO. 20



Clicking on technical bid documents and upload the tender documents which is available under technical document tab as per Figure numbers 20 to 24.

FIGURE NO. 21

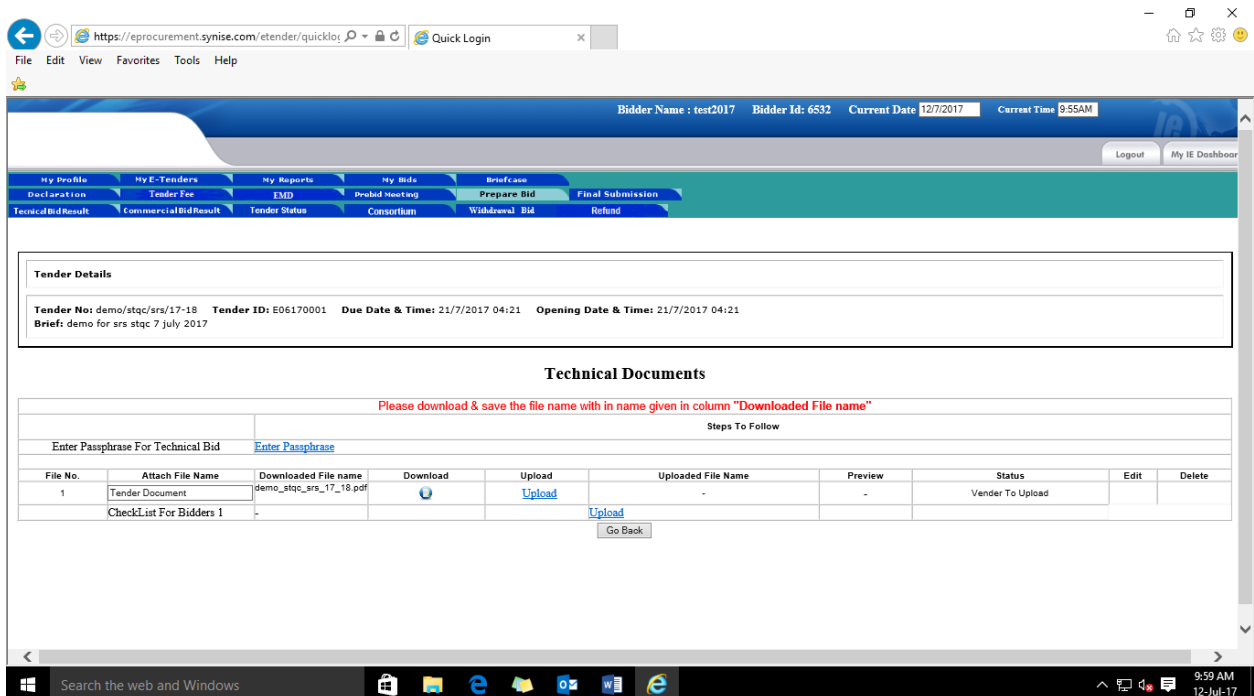


FIGURE NO. 22

The screenshot shows a web browser window with the URL <https://eprocurement.synise.com/etender/quicklogin>. The page header includes "Bidder Name : test2017", "Bidder Id: 6532", "Current Date 12/7/2017", and "Current Time 9:56AM". A navigation menu contains items like "My Profile", "My E-Tenders", "My Reports", "My Bids", "Briefcase", "Declaration", "Tender Fee", "EMD", "Prebid Meeting", "Prepare Bid", "Final Submission", "Technical Bid Result", "Commercial Bid Result", "Tender Status", "Consortium", "Withdrawal Bid", and "Refund".

Tender Details

Tender No: demo/stqc/srs/17-18 Tender ID: E06170001 Due Date & Time: 21/7/2017 04:21 Opening Date & Time: 21/7/2017 04:21
Brief: demo for srs stqc 7 July 2017

Technical Documents

Please download & save the file name with in name given in column "Downloaded File name"

Enter Passphrase For Technical Bid [Enter Passphrase](#)

File No.	Attach File Name	Downloaded File name	Download	Upload	Uploaded File Name	Preview	Status	Edit	Delete
1	Tender Document	demo_stqc_srs_17_18.pdf		Upload	-	-	Vender To Upload		
	CheckList For Bidders 1	-		Upload					

[Go Back](#)

https://eprocurement.synise.com/etender/secure/supplier/Techandcombidupload.asp?val=1&rfqid=demo/stqc/srs/17-18&s...

FIGURE NO. 23

The screenshot shows a web browser window with the URL <https://eprocurement.synise.com/etender/secure/>. The page header includes "Quick Login" and "Upload File".

Tender Details

Tender No: demo/stqc/srs/17-18 Tender ID: E06170001 Due Date & Time: 14/7/2017 15:00 Opening Date & Time: 21/7/2017 04:21
Brief: demo for srs stqc 7 July 2017

Click on Browse button for attachment [Browse...](#)

[Upload](#)

FIGURE NO. 24

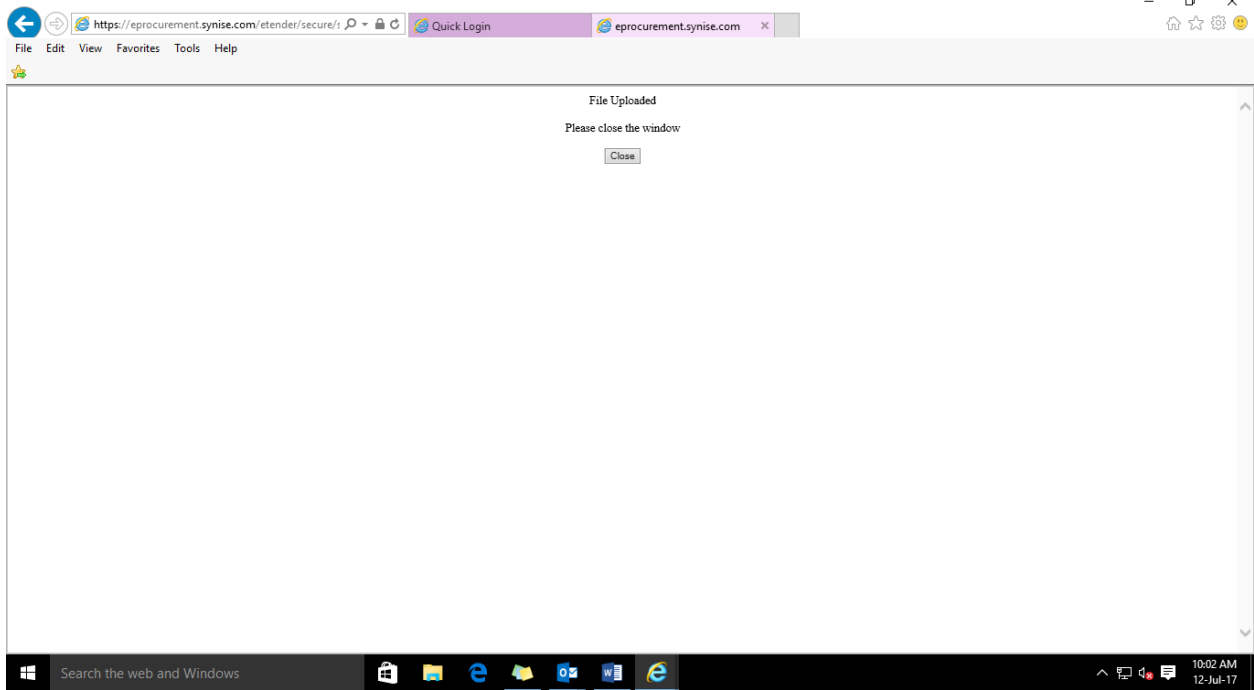
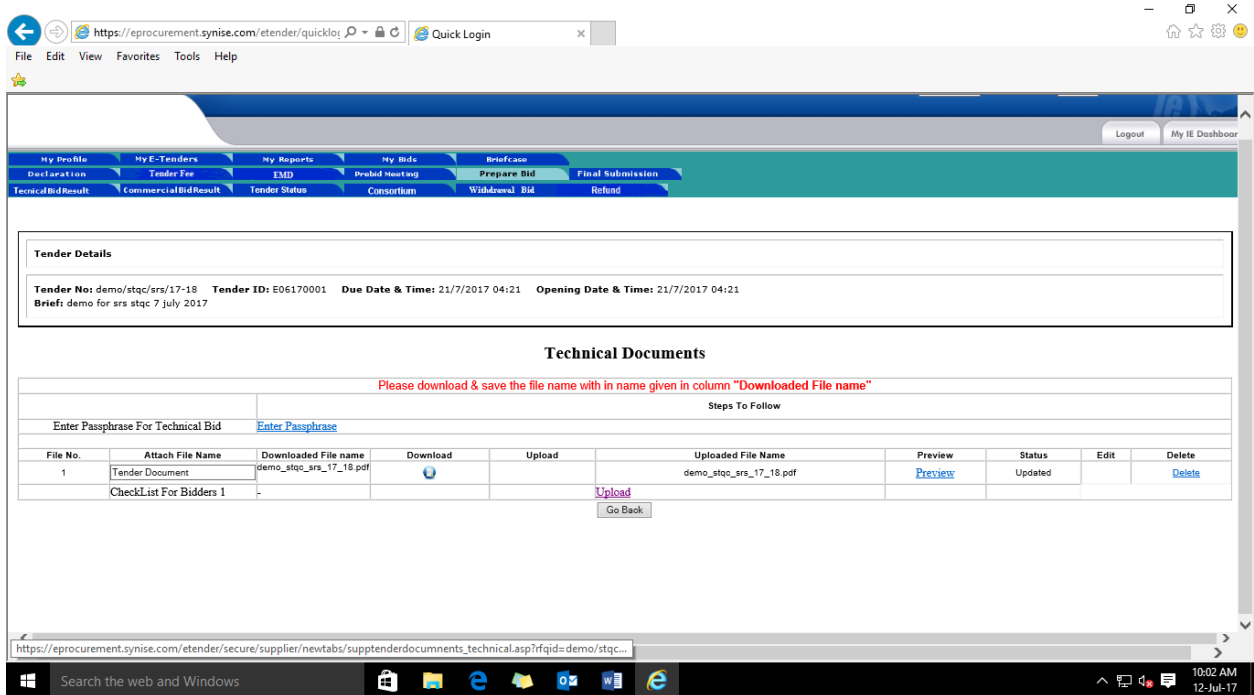


FIGURE NO. 25



Then supplier is completing the check list submission as per figure numbers 25 to 27.

FIGURE NO. 26

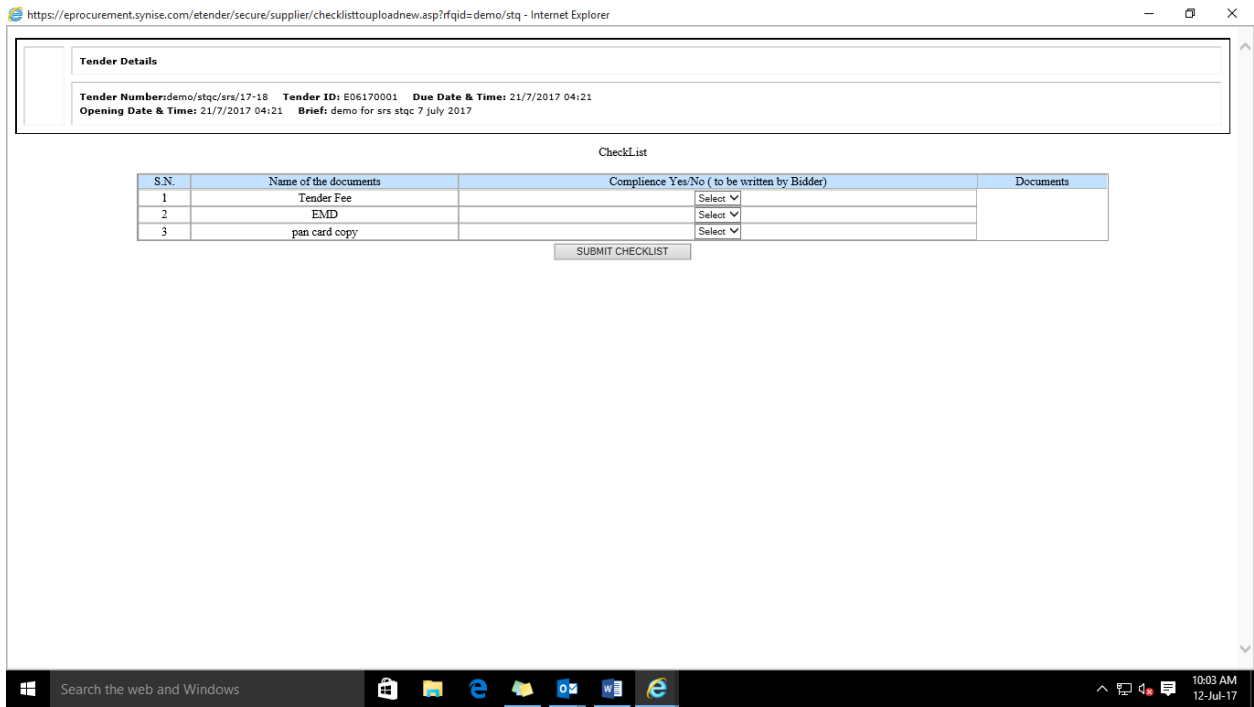


FIGURE NO. 27

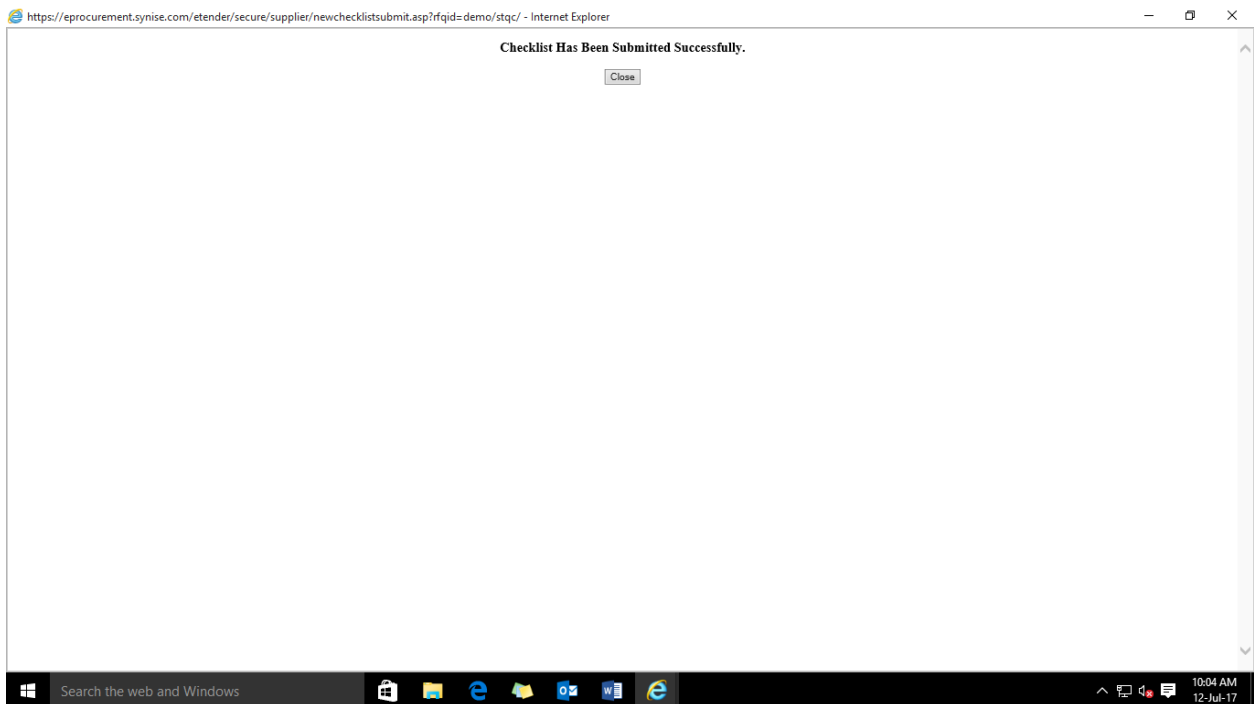


FIGURE NO. 28

The screenshot shows a web browser window with the URL <https://eprocurement.synise.com/etender/quicklogin>. The page features a navigation menu with various options like 'My Profile', 'My E-Tenders', 'My Reports', 'My Bids', 'Briefcase', 'Declaration', 'Tender Fee', 'EMD', 'Probid Meeting', 'Prepare Bid', 'Final Submission', 'Technical Bid Result', 'Commercial Bid Result', 'Tender Status', 'Consortium', 'Withdrawal Bid', and 'Refund'. The main content area is divided into sections: 'Tender Details' and 'Technical Documents'.

Tender Details

Tender No: demo/stqc/srs/17-18 Tender ID: E06170001 Due Date & Time: 21/7/2017 04:21 Opening Date & Time: 21/7/2017 04:21
Brief: demo for srs stqc 7 july 2017

Technical Documents

Please download & save the file name with in name given in column "Downloaded File name"

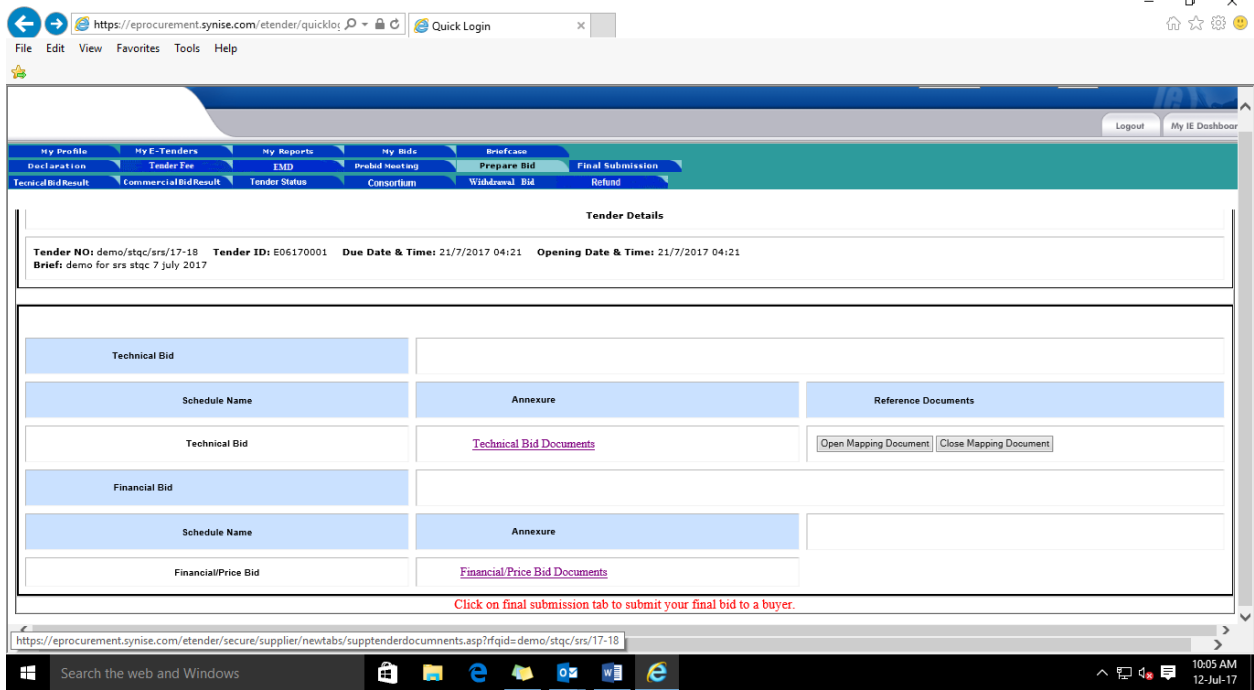
Enter Passphrase For Technical Bid [Enter Passphrase](#)

File No.	Attach File Name	Downloaded File name	Download	Upload	Uploaded File Name	Preview	Status	Edit	Delete
1	Tender Document	demo_stqc_srs_17_18.pdf			demo_stqc_srs_17_18.pdf	Preview	Updated		Delete
	CheckList For Bidders 1	-		Uploaded		Preview			

[Go Back](#)

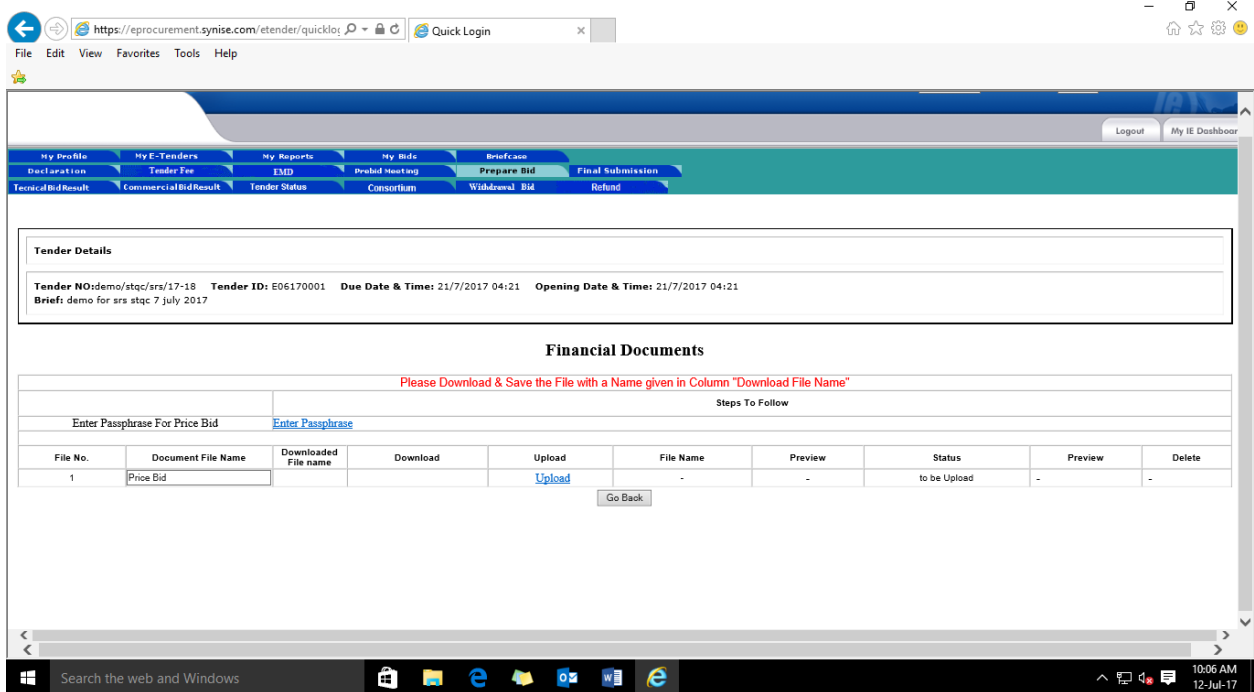
This is the technical document stage status as per tender document and checklist completion.

FIGURE NO. 29



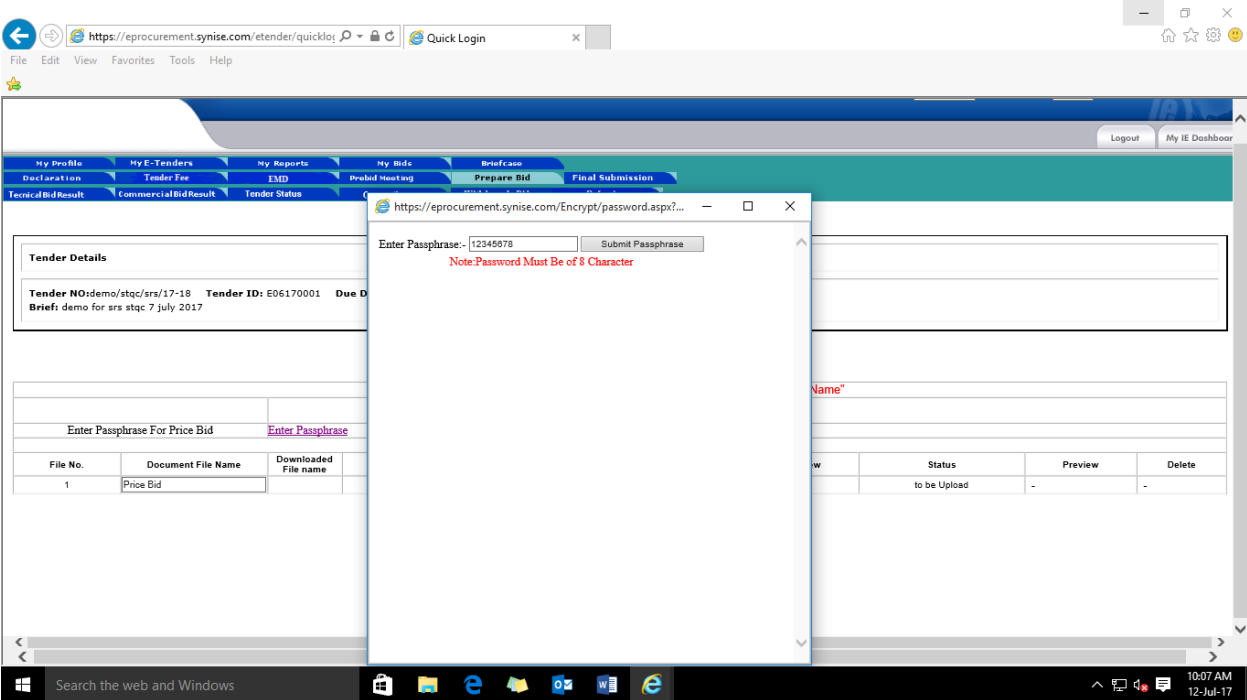
Then supplier is click on Financial and price bid option for submission for financial quote.

FIGURE NO. 30



Click on enter passphrase

FIGURE NO. 31



Enter and submit passphrase successfully as per figure number 31 and 32.

FIGURE NO. 32

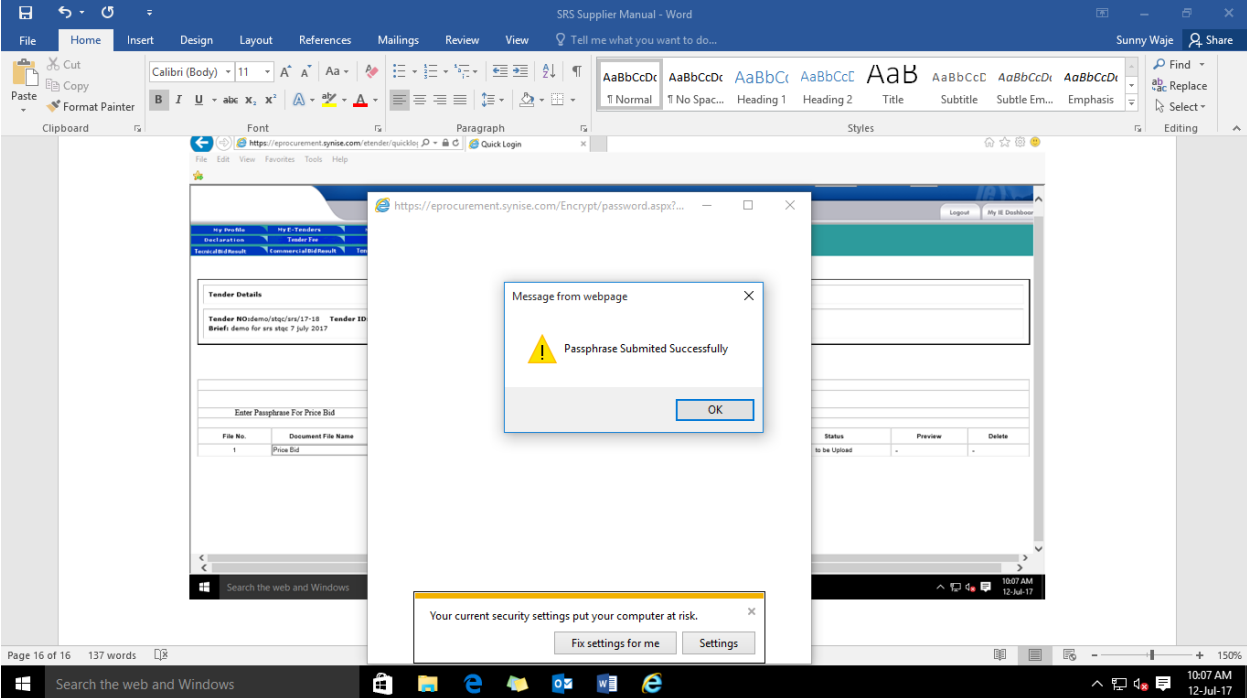
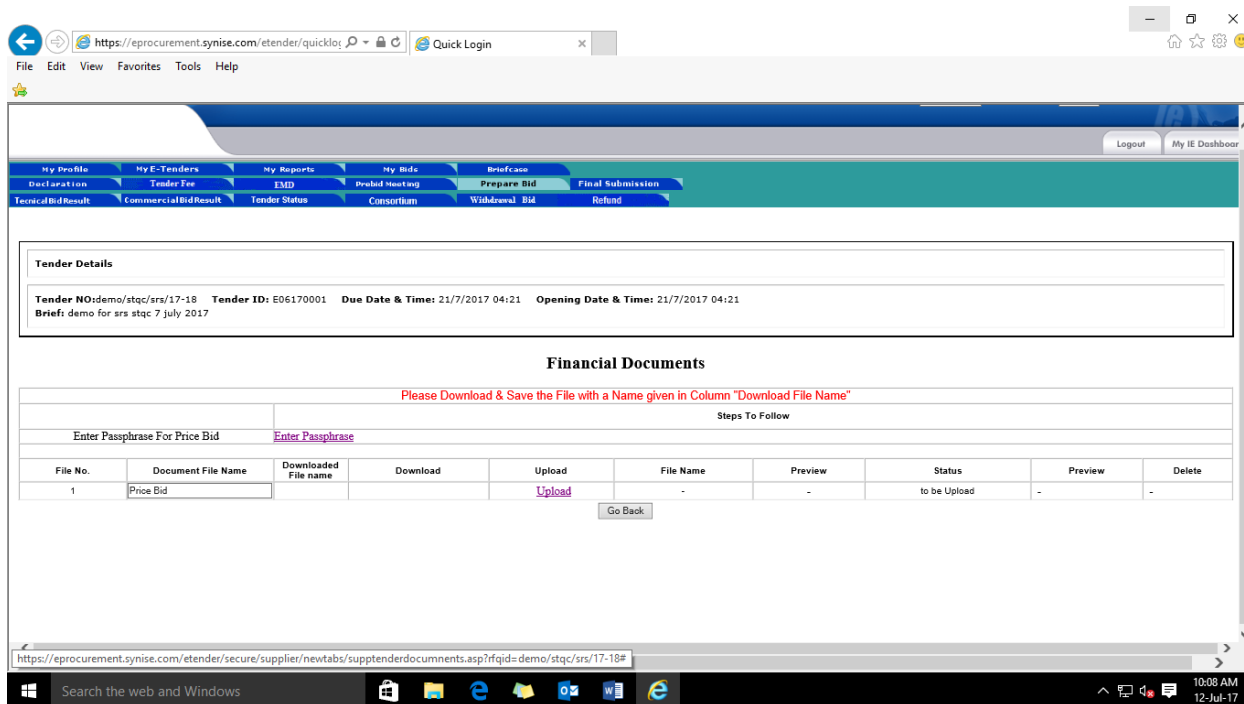


FIGURE NO. 33



Click on upload option and enter the commercial data carefully as per correct price format then submit on save data option as per figure number 33 to 36.

FIGURE NO. 34

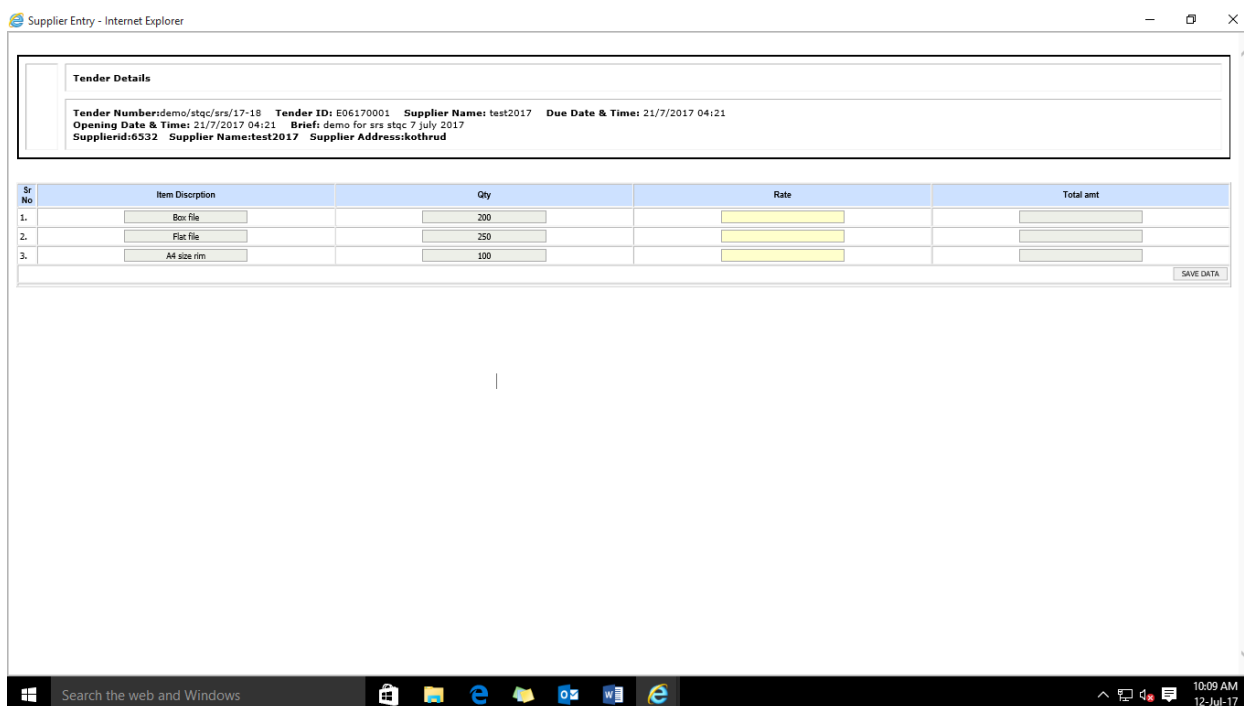


FIGURE NO. 35

Supplier Entry - Internet Explorer

Tender Details

Tender Number:demo/stqc/srs/17-18 Tender ID: E06170001 Supplier Name: test2017 Due Date & Time: 21/7/2017 04:21
Opening Date & Time: 21/7/2017 04:21 Brief: demo for srs stqc 7 July 2017
Supplierid:6532 Supplier Name:test2017 Supplier Address:kothrud

Sr No	Item Discription	Qty	Rate	Total amt
1.	Box file	200.00	2000.00	400000.00
2.	Flat file	250.00	3000.00	750000.00
3.	A4 size rfm	100.00	1500.00	150000.00

SAVE DATA

10:09 AM 12-Jul-17

FIGURE NO. 36

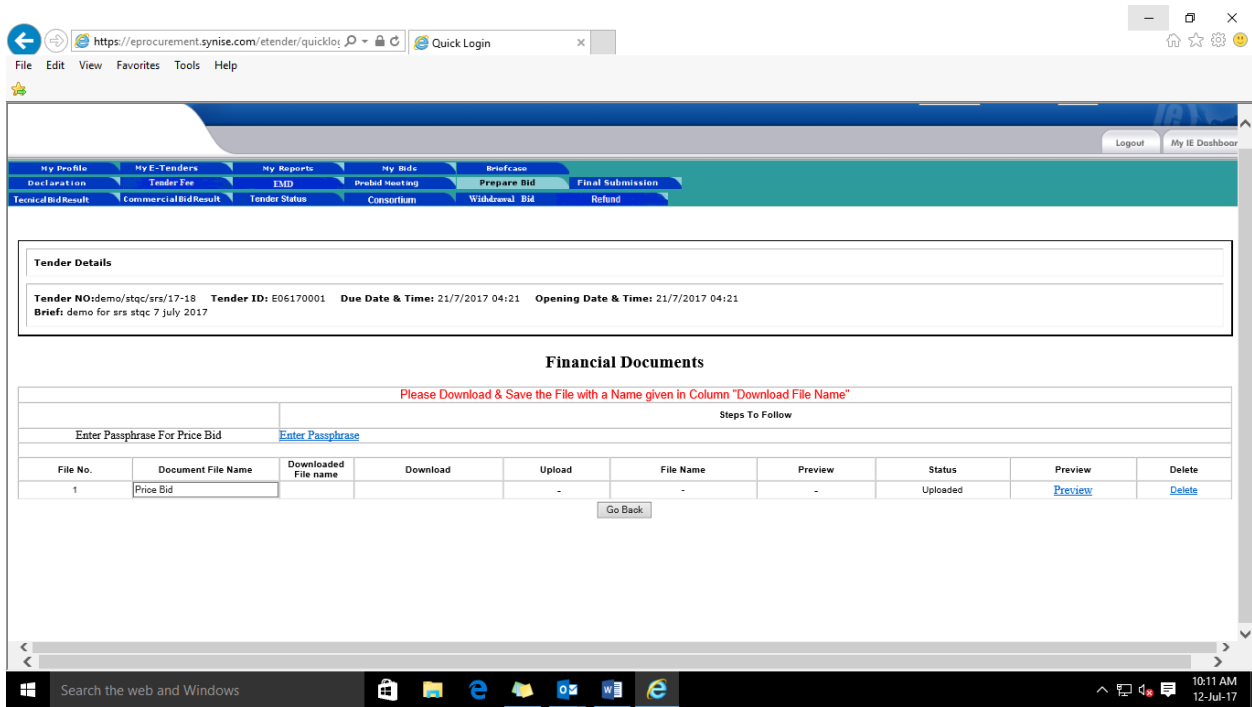
https://eprocurement.synise.com/etender/secure/supplier/prebidthnx_withoutsubtotal.asp?rfqid=d - Internet Explorer

You have Prepared Commercial Bid against this Tender ID.demo/stqc/srs/17-18

Close

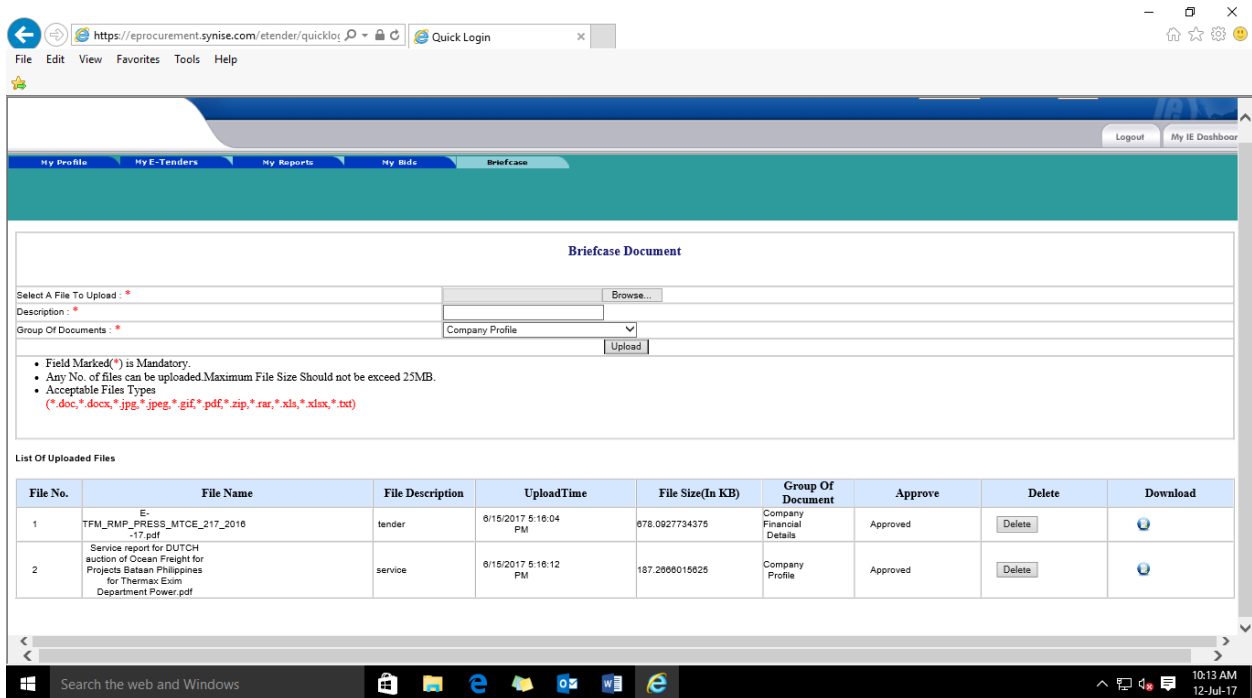
10:09 AM 12-Jul-17

FIGURE NO. 37



Financial document stage submission status.

FIGURE NO. 38



After that supplier is selecting the briefcase tab for upload the additional technical documents as mentioned in tender documents as per figure number 38 to 40.

FIGURE NO. 39

Tender Number

Tender's 1 to 1 of 1

Sr.No	Tender ID	Tender No.	Tender Description/View	Tender Submission Date	Tender Opening Date	Revised Technical Submission Date	Revised Technical Opening Date	Revised Price/Financial Submission Date	Revised Price/Financial Opening Date	Accept Enquiry	Dashboard	Download Status Of Tender Document	Download Corrigendum Status Of Corrigendum Document	Enter Techno-Commercial Bid Passphrase	Enter Price Bid Passphrase	Additional Document Request
1	E06170001	demo/stq/srs/17-18	demo for srs stqc 7	21/07/2017	21/07/2017					Accepted		Corrigendum (0)				

Page

FIGURE NO. 40

Tender Number

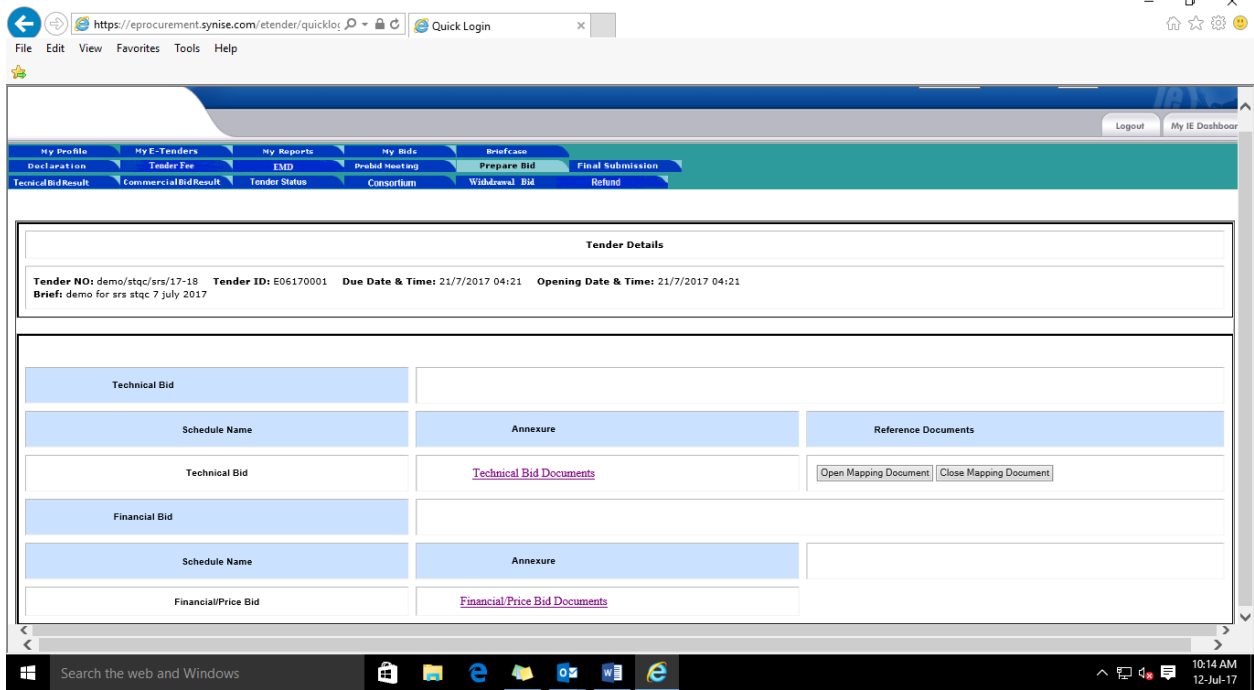
Tender's 1 to 1 of 1

Sr.No	Tender ID	Tender No.	Tender Description/View	Tender Submission Date	Tender Opening Date	Revised Technical Submission Date	Revised Technical Opening Date	Revised Price/Financial Submission Date	Revised Price/Financial Opening Date	Accept Enquiry	Dashboard	Download Status Of Tender Document	Download Corrigendum Status Of Corrigendum Document	Enter Techno-Commercial Bid Passphrase	Enter Price Bid Passphrase	Additional Document Request
1	E06170001	demo/stq/srs/17-18	demo for srs stqc 7	21/07/2017	21/07/2017					Accepted	<input type="button" value="Dashboard"/>	Corrigendum (0)				

Page

https://eprocurement.synise.com/etender/secure/supplier/newtabs/mytenders.asp#

FIGURE NO. 41



After that again come at prepare bid stage and click on open mapping document.

FIGURE NO. 42

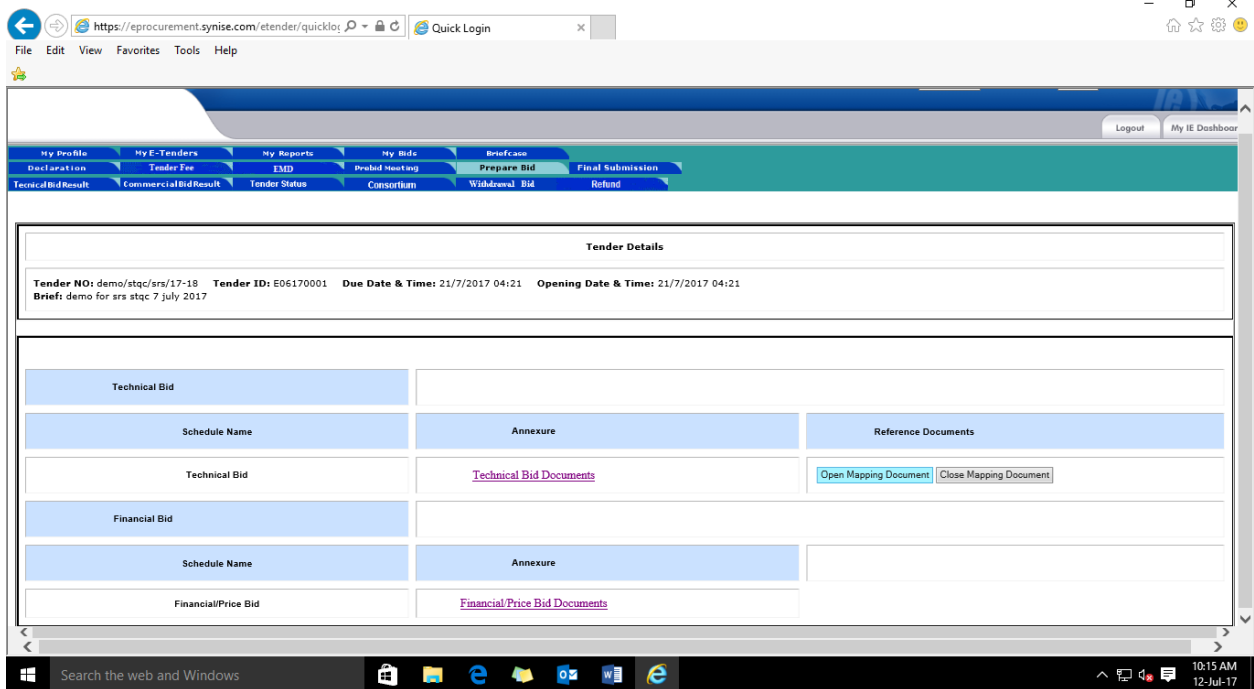
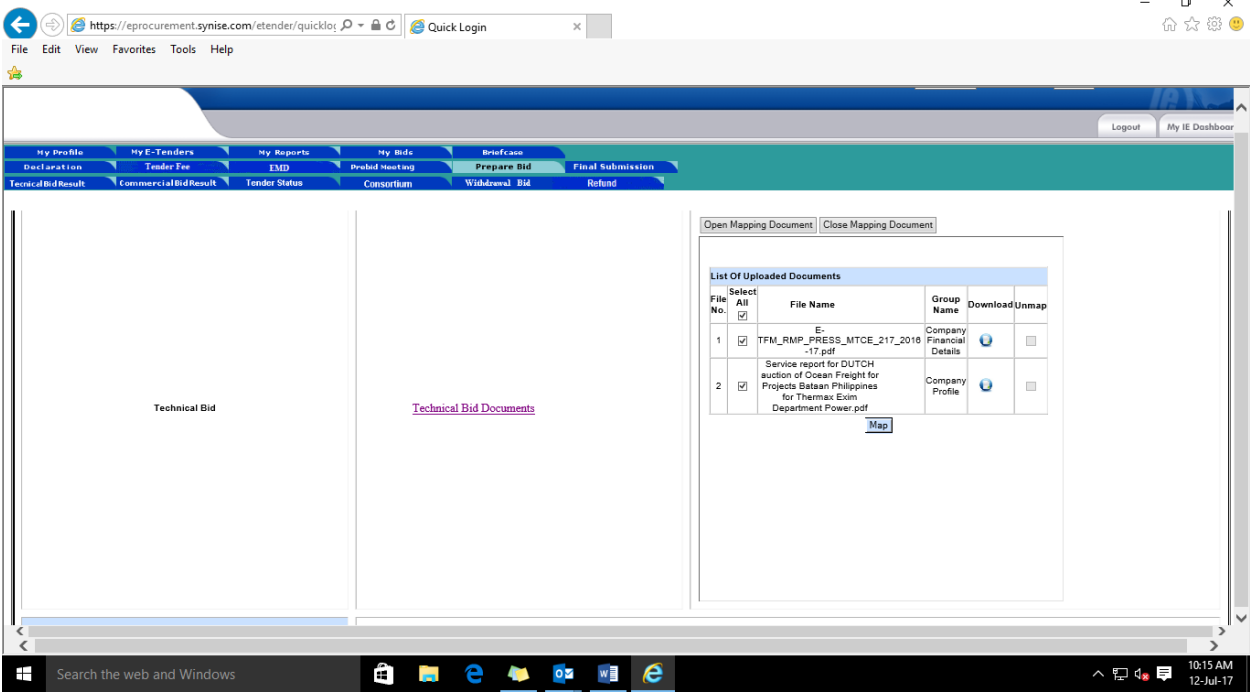
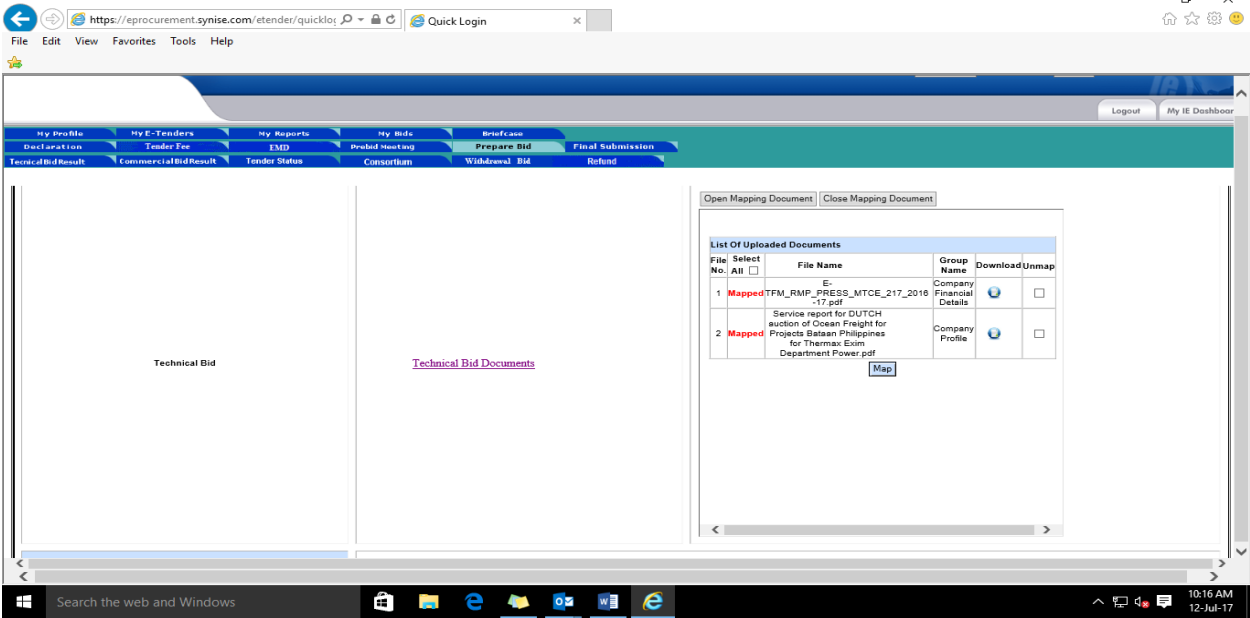


FIGURE NO. 43



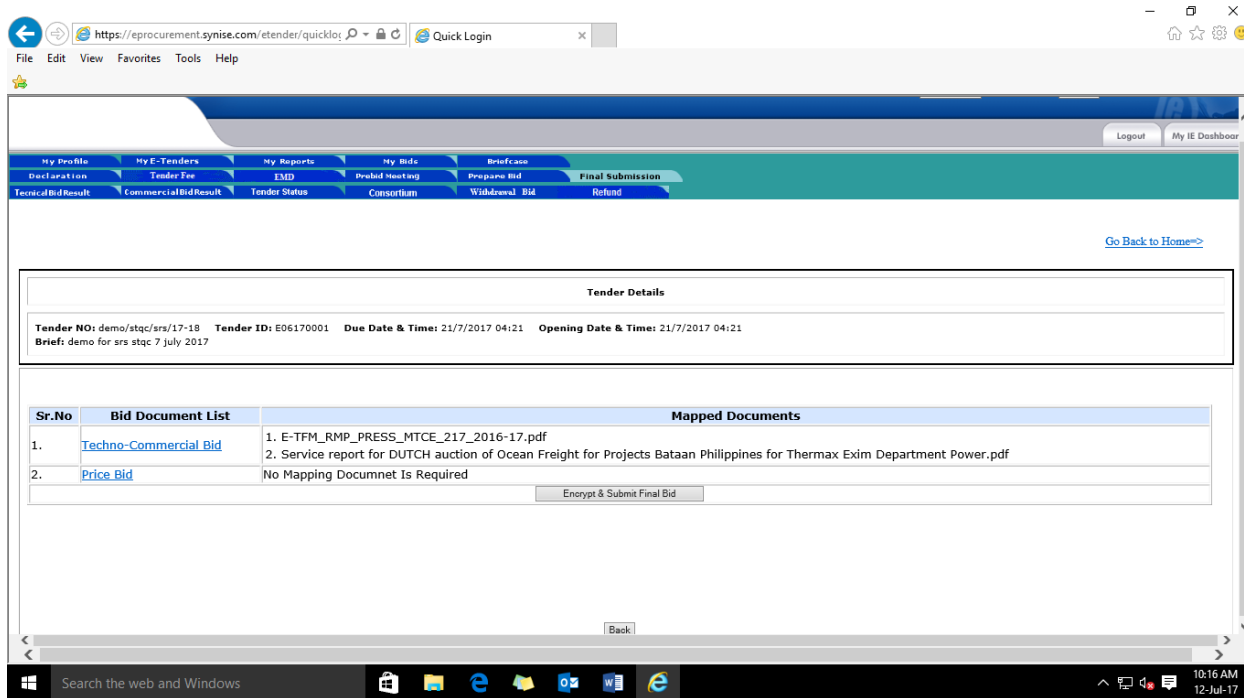
Select the relevant documents from uploaded document list for mapping and click on MAP button.

FIGURE NO. 44



Then Supplier is getting confirmation as Mapping successfully as above.

FIGURE NO. 45



Then supplier is completing final submission and take print out of tender submission receipt as per Figure number 45 to 49.

FIGURE NO. 46

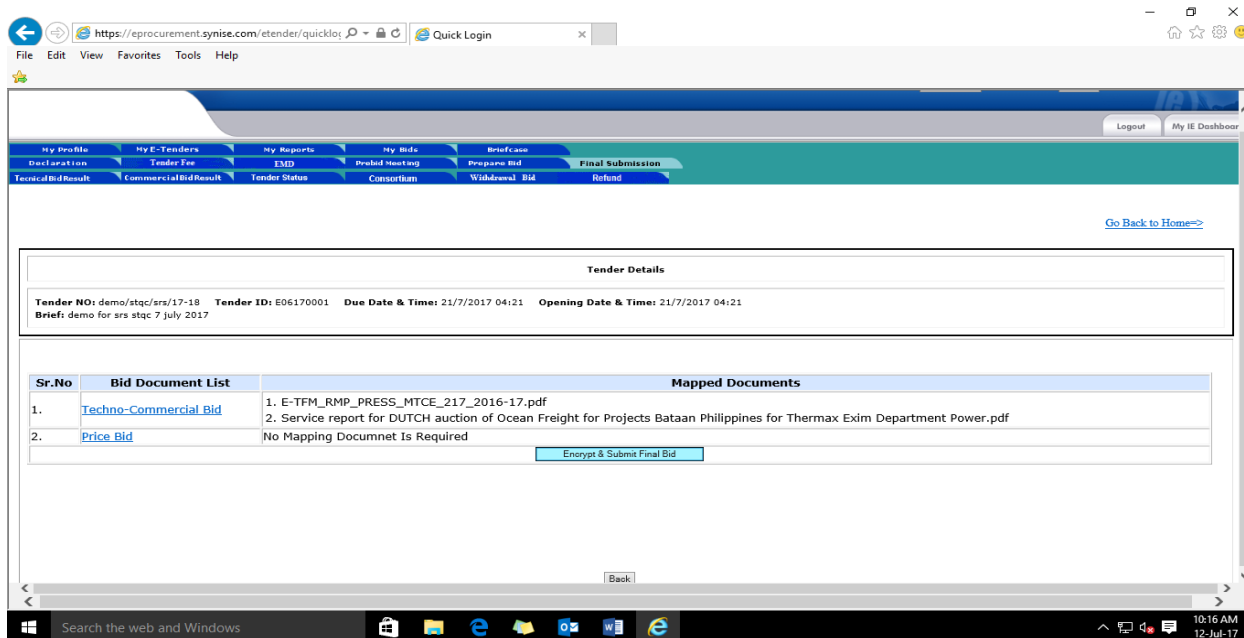


FIGURE NO. 47

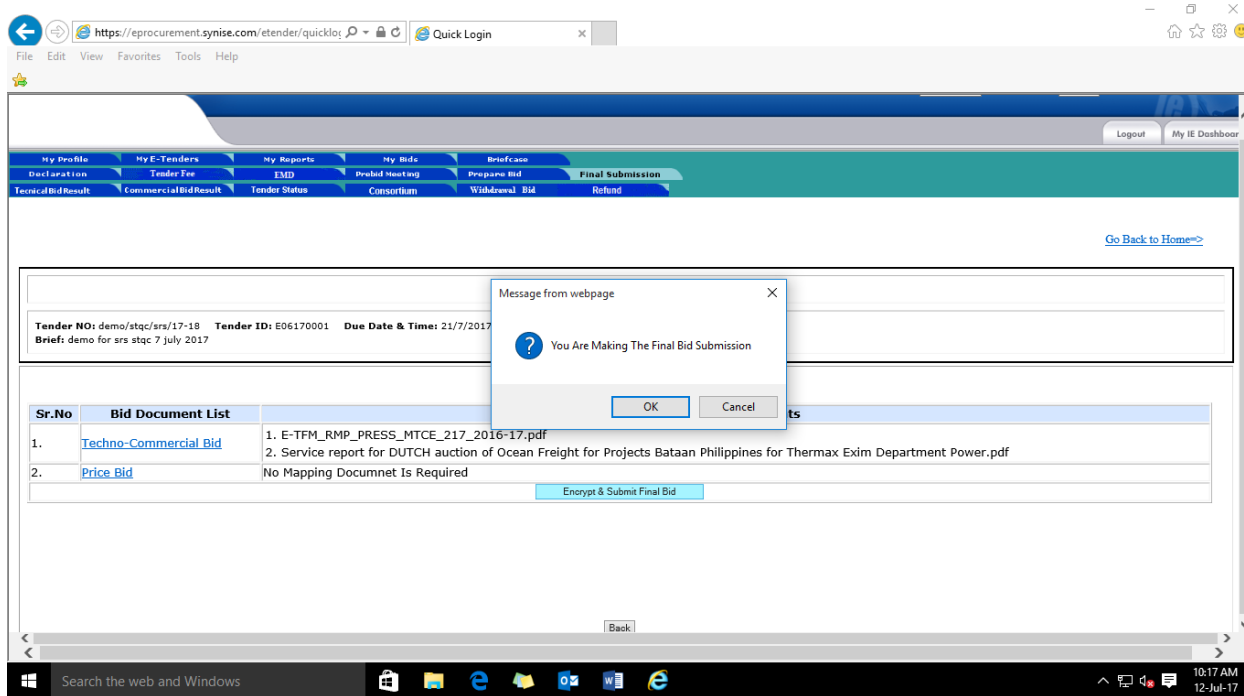


FIGURE NO. 48

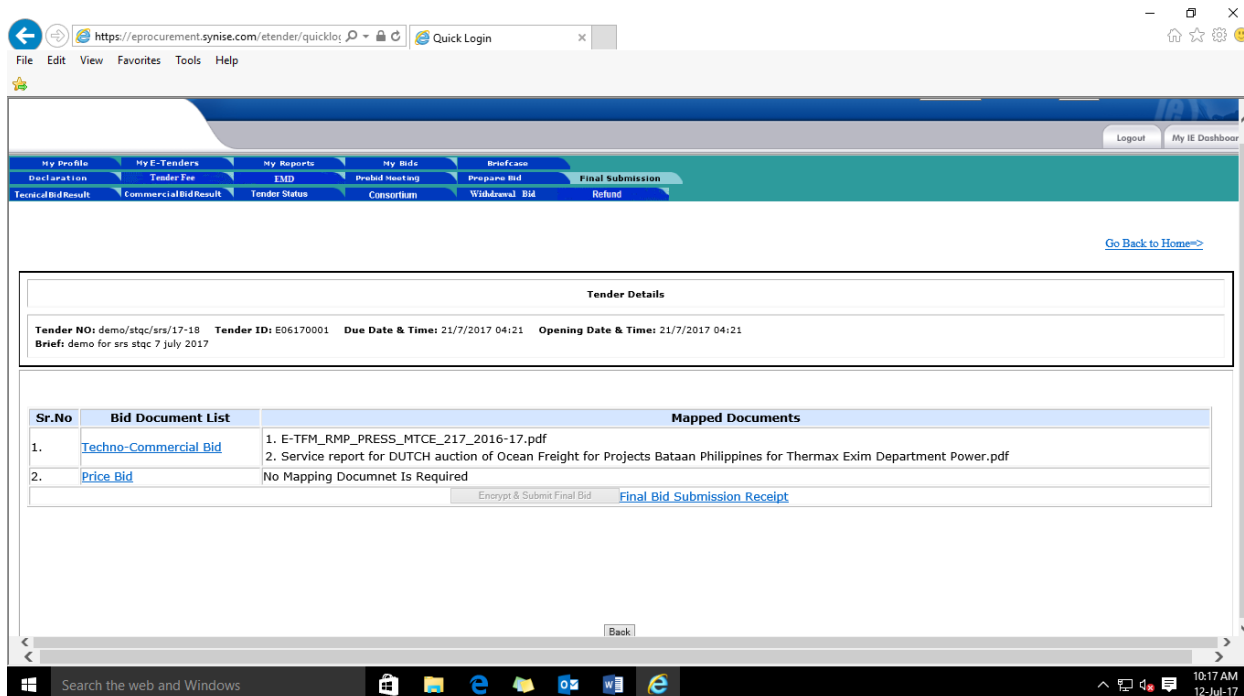


FIGURE NO. 49

Browser address bar: <https://eprocurement.synise.com/etender/quicklogin>

Page Title: Quick Login

Navigation Menu: My Profile, My Tenders, My Reports, My Bids, My Cases, Declaration, Tender Fee, EMD, Prebid Meeting, Prepare Bid, Final Submission, Technical Bid Result, Commercial Bid Result, Tender Status, Consortium, Withdraw Bid, Refund

Logout My IE Dashboard

Tender Details

Tender NO: demo/stqc/srs/17-18 Tender ID: E06170001 Due Date & Time: 21/7/2017 04:21 Opening Date & Time: 21/7/2017 04:21
Brief: demo for srs stqc 7 july 2017

Tender No : demo/stqc/srs/17-18
Tendering Unit : PURCHASE
Company Name : test2017
Address : kothrud
LoginId : testing

Srno	Envelope Name	Mandatory/Optional	Attached Document List
1.	Technical Bid	Mandatory	1. E-TFM_RMP_PRESS_MTCE_217_2016-17.pdf 2. Service report for DUTCH section of Ocean Freight for Projects Bataan Philippines for Thermax Exim Department Power.pdf
2.	Financial/Price Bid	Mandatory	No Mapping Document Is Required

You have successfully completed final submission from IP Address : 123.201.118.142 on Date And Time - 7/12/2017 10:13:42 AM

Buttons: Back, Print

Windows Taskbar: Search the web and Windows, 10:18 AM 12-Jul-17